

**Finding Aid to the
KILAUEA SUGAR PLANTATION COMPANY RECORDS,
KILAUEA, KAUA'I, HAWAII
Records, 1877-[1932-1950s]-1971**

**KAUA'I HISTORICAL SOCIETY
Lihue, Kaua'i Hawaii**

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KILAUEA SUGAR PLANTATION COMPANY, KILAUEA, KAUA'I, HAWAI'I. RECORDS, 1877-[1932-1950s]-1971. 78 cubic feet (57 boxes and 94 volumes)

Abstract

Business and sugar production records documenting nearly a century of the history of a Hawai'i-based sugar company, plantation, and mill. The company was incorporated in Hawai'i in 1880 as Kilauea Sugar Company Limited. It became known as Kilauea Sugar Plantation Company after purchase by a California corporation in April 1899. Headquarters were in San Francisco, California, with local operations in Kilauea, Kaua'i, Hawai'i. In 1955, C. Brewer and Company Ltd., the company's Honolulu sugar factor (agent), purchased a majority of stock, and the company reverted to its original name, Kilauea Sugar Company Limited. All sugar operations were terminated on December 31, 1971.

The records have been arranged in twelve series: Board of Directors' Records, Manager's Records (including communications with C. Brewer and Hawaiian Sugar Planters' Association (HSPA), the sugar trade association; records of Other Island Planters' Associations; and a variety of reports), Committee and Department Records, Financial Records, Hospital Records, Labor and Union Records (International Longshoremen's and Warehousemen's Union records), Land Records, Livestock Records, Personnel Records (created by the company), Publications, Sugar Production Records, and Records of Community and Other Groups. Yet to be processed are approximately 55 field maps, mill and machinery drawings, camp layout diagrams, house plans, ditch and water systems, and other similar material.

The collection provides an interesting record of the manager's close involvement in all sugar operations, including plantation, mill, store, and other company enterprises. Primary foci were the cultivation, processing, and sale of sugar. The records reveal much about the growth and development of the plantation, the nature of plantation life and economy, the interests and activities of managers, and changes in the Kilauea community and Kaua'i. Also well-illustrated are the relationships of the company to its parent company, Kilauea Sugar Company, San Francisco; its sugar factor, C. Brewer and Co., Ltd.; Hawaiian Sugar Planters' Association, the trade association; other Hawaii sugar plantations and companies, and other Kaua'i organizations.

The earliest records date from 1877, but the bulk primarily dates from 1932 to 1958, with some gaps. Early financial records document transactions in the retail store, ranch, boarding house, and other plantation enterprises. A few records also document the company's attempts to develop plantation lands for housing at the time of dissolution. This collection is one of the few currently publicly available for research that documents the history of sugar in Hawai'i after 1940.

Following initial series of Board of Directors and Manager's Records, the remainder of the series are arranged in alphabetical order by title and chronologically thereunder.

The BOARD OF DIRECTORS' RECORDS include printed by-laws, listings of officers and directors, minutes and agenda of monthly, quarterly, and special meetings of the board of directors held in the San Francisco office and in Honolulu. There are a few records of the dissolution of the company in 1971, when some plantation lands and homes were sold to employees and former employees, including records of the Kilauea sub-Division Committee.

The extensive files of MANAGER'S RECORDS contain a broad range of materials reflecting the interactions between plantation, company, sugar factor, and trade associations. These records illustrate the manager's pivotal role in all plantation operations. Included are indexes to correspondence, general and specific correspondence, letter reports from the San Francisco office, communications with sugar factor C. Brewer and

Co., Ltd. (including a variety of circular letters) and with Hawaiian Sugar Planters' Association (including a variety of near-print minutes, reports, engineering and scientific bulletins, circulars, and other publications), and minutes and correspondence of other island planters' associations.

Also present are four daily journals, 1931-1934, 1943, of Kilauea Sugar Plantation managers Ray M. Allen and John F. Ramsay noting the weather, rainfall, water in reservoirs, work in progress, events, and visitors. The manager's weekly and monthly reports illustrate the operations of the plantation from December 1931-1932, 1934-1935, 1936-1937, 1939-1942, 1957-1958. Reports discuss plantation operations and conditions, including weather, rainfall, temperatures, progress of field work, harvesting and crop statistics, mill activities, grinding figures, sugar production, progress of experiments, labor statistics, notable purchases, and other information.

A small file of COMMITTEEE AND DEPARTMENT RECORDS 'reflects other activities of the plantation manager and staff, illustrating concern for the well-being of employees and an interest in cost control. Included are records of the Housing, Improvements and Cost Reduction, Cost Control, Joint Medical, Nutrition, and Operations Committees.

With the Manager's Records, the FINANCIAL RECORDS form the bulk of the collection, and include the earliest records of the company, dating from 1877. There is correspondence with C. Brewer about supplies, illustrating the types and quantities of equipment, fertilizer and chemicals, and supplies for the boarding house and household goods required by the company and available in the Honolulu and San Francisco markets, audit reports, authorizations and authorizations for purchase, budget files, a very complete run of cash books, cash vouchers, draft advices, factory expense charges, financial requirements, insurance records, early invoices paid through Honolulu-based sugar factor H. Hackfeld (1879-1880), financial journals and journal vouchers, ledgers, a few ledgers from the plantation store (1886, 1888-1890), profit and loss statements, tax returns and records, and trial balances.

The HOSPITAL RECORDS illustrate the operations of the plantation hospital and the dispensary which preceded it. Included is a volume of accounts receivable, correspondence concerning indigents, monthly health reports to the HSPA, 1934, 1936-1941, recording births and deaths, and other records.

LABOR AND UNION RECORDS document the activities of the International Longshoremen's and Warehousemen's Union (ILWU), which represented plantation employees. Records were primarily generated by the union and include correspondence, collective bargaining agreements, reports, publications, union dues listings, and a few other files. Of interest are files concerning the 1958 Strike with a daily record of strike activity on Kilauea Plantation and a daily informational form put out by the Industry Coordinating Committee which recorded all strike-related activities by island and plantation from January-June 1958.

The LAND RECORDS are some of the oldest records in the collection and provide information about land ownership and land use by the plantation and its transactions with its neighbors. Files of General Correspondence and Maps, 1917-1959, also contain lists of property and details about leases, rents, purchases, and sales of land and water rights. Other records include housing surveys in 1946 and 1950, records concerning the Kilauea Sub-Division, 1956-1957, and the Kalihiwai Sub-Division planned for tidal wave victims, 1957-1958.

LIVESTOCK RECORDS document the plantation's horse breeding and raising operations, raising of beef cattle and hogs for plantation consumption, occasional sales of hides, and the Kilauea Dairy. Included is correspondence concerning breeding of horses using War Department stock, 1937-1939; reports of horses and costs; bull pedigree documents, and reports about the cattle ranch and Kilauea Dairy.

The PERSONNEL RECORDS include records created by the company's Industrial Relations department about plantation and mill employees and retirees. There is correspondence and related records on a variety of subjects, company policies and personnel procedures, records about employees (including lists of employees and salary information), censuses of employees, housing records, labor reports, 1958 daily strike

history sheets, payroll and pension records, time books/distribution of labor records, and information about wages and salaries. The earliest payroll record, 1877-1880, contains relatively sketchy records for a group of Hawaiian carpenters, with groups of Chinese, Portuguese, South Sea Islands, and women employees added at later dates. Entries for Chinese laborers first appear in June 1878, and those for South Sea Islands and women employees in December 1879.

PUBLICATIONS include a few bound reports, clippings, and interrupted runs of near-print periodicals, mainly from the 1950s and 1960s. Among these are the "Sugar Workers Bulletin," Weekly Newsletter," "Hawaii's Sugar News," 1959; and "Kilauea Newsletter."

The SUGAR PRODUCTION RECORDS concern all aspects of raising, producing, and marketing sugar and molasses, documenting crops, field work, fertilizing, experiments, harvesting, milling, grinding, boii sales, and shipping of sugar and molasses. There is a significant body of Correspondence with C. Brewer and Co., Ltd., about mill operations, equipment, and purchases.

RECORD OF COMMUNITY AND ~~OTHER~~ GROUPS include small files collected and created by the plantation manager, generally reflecting his interests and involvement in local, community, and territorial/state organizations. Some files are sugar-related but many are not. Of greatest interest are the records of the Kauai Athletic Union, Kauai Chamber of Commerce, Kauai County YMCA, and Kilauea Community Association.

Also available in the Kaua'i Historical Society library are bound volumes of sugar plantation and company Annual Reports, 1908-1967, and The Hawaiian Planters' Record 1910-1935, produced by the Hawaiian Sugar Planters' Association. Additional historical information on Kilauea Sugar Plantation Company and the Kilauea community is available in the Kaua'i Historical Society subject files. Other suggested sources are the Hawai'i State and National Registers of Historic Places (concerning a group of stone houses associated with the plantation manager's house, plantation store, and two supervisor houses), the Historical Society photograph collections, and Kauai Museum.

Interested researchers are encouraged to contact the Kaua'i Historical Society for more information in advance of a planned visit or research project.

History

Kilauea Sugar Company, Limited, Kilauea, Kaua'i, was incorporated under the laws of the Hawaiian Kingdom on January 26, 1880. Kilauea Sugar Plantation Company was incorporated in California in 1899, and on July 18, 1899, this entity purchased Kilauea Sugar Company, Limited. The name of the resulting company was Kilauea Sugar Plantation Company, which has been used as the collection title.

On December 31, 1955, C. Brewer and Co. purchased the majority stock in the California corporation, Kilauea Sugar Plantation Company, from John D. Sprekels and A.B. Sprekels, and reincorporated and reorganized in Hawai'i under the name of Kilauea Sugar Company Ltd.

On January 27, 1970, C. Brewer announced plans to liquidate sugar operations at Kilauea. Termination occurred on December 31, 1971, with employees laid off in phases from June 1970 through 1971. C. Brewer and a joint venture partner developed a plan for a subdivision which was not approved by the County of Kaua'i. At the time of liquidation, the company sold lots and houses to employees of record as of January 27, 1970, retaining the old plantation lands.

The managers of Kilauea Sugar Plantation and their dates of tenure were:

RA Macfie Jr., 1890-1902
A. Moore, 1903-1905
Frank Scott, 1906-1908
J.K. Meyers, 1908-1918
L.D. Larsen, 1919-1930
Ray M. Allen, 1931-1939
John F. Ramsey, 1939-1945
Martin J. Black, 1945-1948
Paul R. Tate, 1948-1956
D.W. Larsen, 1956-1958
John W. Anderson, 1958-1959
Stanley M. Tutton, 1959-1960
Ernest A. Smith, 1960-1969
Fred C. Schattauer, 1969-1970
Dale Anderson, 1970-1971

Additional historical information on Kilauea Sugar Plantation Company and the Kilauea community is available in the Kaua'i Historical Society subject files. Other suggested sources are the Hawai'i State and National Registers of Historic Places (concerning a group of stone houses associated with the plantation manager's house, plantation store, and two supervisor houses), the Historical Society photograph collections, and Kauai Museum.

Scope and Content Note

The Kilauea Sugar Plantation Company records are arranged in twelve series, reflecting the manager's view of plantation and mill operations and other company enterprises. The primary foci were the cultivation, processing, and sale of sugar. The series include: Board of Directors' Records, Manager's Records, Committee and Department Records, Financial Records, Hospital Records, Labor and Union Records, Land Records, Livestock Records, Personnel Records, Publications, Sugar Production Records, and Records of Community and Other Groups.

The bulk of the collection consists of records created and collected by the Company's managers, with a few records of its predecessor and successor, both called Kilauea Sugar Company, Limited, and a few records of early transactions in the retail store, ranch, boarding house, and other plantation enterprises. While some financial volumes date from as early as 1877 and there are land records from the 1910s, the bulk of the collection dates from about 1932 to the late 1950s, with records to 1971. Most general records appear to be missing for 1931, 1935, 1953.

The broad time span of the records reveals the growth and development of the plantation, the interests and activities of the managers, and the changes in the Kilauea community and Kaua'i. This collection is one of the few currently publicly available for research that documents the history of sugar in Hawai'i after 1940.

The collection illustrates the typically close involvement of the manager with cane' growing, field preparation, harvesting, and sugar milling on the plantation, from the late 1870s through the 1971 dissolution of the company and attempts to develop plantation lands for housing. Also documented is the nature of plantation life and economy from the manager's perspective, as well as interactions with C. Brewer and Co., Ltd. (C. Brewer), the Honolulu sugar factor and agent for purchases and sales; Hawaiian Sugar Planters' Association (HSPA), the trade association in Honolulu; the San Francisco parent company, Kilauea Sugar Company; other Hawaii sugar plantations, companies, and local planters' associations; and occasionally, with local community groups and activities on Kaua'i.

Following initial series of Board of Directors and Manager's Records, the remainder of the series are arranged in alphabetical order by title. Series titles are listed in **BOLD CAPITAL LETTERS**. Significant subseries titles are listed in underlined bold lower case letters and important sub- subseries are listed in bold lower case letters. Files are arranged alphabetically within each series. Within each folder documents generally are arranged in chronological order, or occasionally, in numerical order. The records are in relatively good condition, with some water damage, mold staining, and insect and rodent damage sustained previously.

BOARD OF DIRECTORS' RECORDS

The **BOARD OF DIRECTORS' RECORDS** include printed by-laws of Kilauea Sugar Plantation Company, October 15, 1946, and incomplete listings of officers and directors, 1934-1957. There are minutes and agenda, January-February 1943, March 1945-1946, 1949-1950, 1952, 1954-1955, 1959, of regular monthly, quarterly (beginning in 1949), and special meetings of the board of directors held in the San Francisco office (until July 1950) and apparently, in Honolulu (from October 1950). Attached to the agenda and minutes are financial statements, budgets, and other materials discussed or distributed at meetings. Occasional minutes of annual stockholders' meetings are also present. The file is not complete.

Complementing these records are bound volumes of C. Brewer and Co., Annual Reports, 1908-1967, and The Hawaiian Planters' Record, 1910-1935, both available in the Kaua'i Historical Society Library. The latter are comprised of quarterly papers devoted to the sugar interests of Hawai'i issued by the Experiment Station for circulation among the HSPA member plantations.

Concerning the dissolution of the company are records from the time of and in preparation for termination of sugar operations in 1971. At dissolution, many plantation lands and homes were sold to employees and former employees. This subseries contains information and announcements about benefits (including medical, pension, and repatriation) and termination of employees, 1970-1971; and memoranda, notes, and an employee housing questionnaire, 1966-1969, generated in preparation for the announcement of dissolution. Several folders of minutes, and notes of meetings, correspondence, memoranda, maps, and draft and final agreements and forms reveal the work of the KiIauea Sub-Division Committee, July 1970-November 1971, in establishing a new housing subdivision.

MANAGER'S RECORDS

The extensive files of MANAGER'S RECORDS contain a broad range of materials reflecting the interactions between plantation, company, sugar factor, and trade associations. These records illustrate the manager's pivotal role in all plantation operations. Included are correspondence, reports, and related material created, received, and collected by the manager.

Indexes to Correspondence, 1936, 1950, 1952, 1955, 1957-1961, refer to incoming original and outgoing copies of letters and near-print circular letters and reports to C. Brewer, HSPA and others. The Indexes list sender/recipient, letter number, date, subject, and file numbers, designations, and subjects. The 1936 index also contains a list of daily, weekly, and monthly office procedures, and routine reports to be prepared by the Kilauea office.

The Manager's General Correspondence contains relatively sparse general, one-time, and routine incoming original and carbon copies of outgoing letters, June 1924-August 1929, 1932, 1937, 1940, 1950, 1956-1968. The letters from June 1924 to August 1929 concern a variety of subjects and include reports and other items. These had been glued into a volume in reverse chronological order; the volume has been disassembled. Much of the remaining correspondence is with suppliers, vendors, community groups and organizations. The bulk of the substantive correspondence is filed in the specific correspondence files or by subject.

The Manager's Specific Correspondence, 1918-1968, contain a few files of incoming original letters, carbons of outgoing letters, and near-print letters arranged alphabetically by correspondent, topic, or subject and chronologically thereunder. Among the topics represented in these files are the Agriculture Conservation and Assistants-in-Training Programs, building and kerosene fuel costs, employment matters (including unemployment compensation wage and separation reports), the Fair Labor Standards Act, Federal Credit Union at KiIauea, Filipino publishers and organizations, leased equipment, military service of employees, requests for solicitations and donations, with Theo. H. Davies and Co. about equipment for the mill and fields, and concerning the U.S. Post Office at KiIauea, 1918-1923.

Also included are letters from KiIauea Sugar Plantation Co., San Francisco office, which generally were regular periodic tabulations of sugar in stock, brief weekly factory reports, information concerning goods covered by fire insurance, and labor reports.

C. Brewer and Co., Ltd. Records

A separate large subseries contains the manager's communications with sugar factor C. Brewer and Co., Ltd. Four folders of original correspondence, 1940, 1950, 1952-1953, contain responses to requests for information and statistics, completed questionnaires, reports of costs of planting and ratooning, and other outgoing letters.

C. Brewer and Co., Ltd. regularly prepared and forwarded to its associated plantations and companies a variety of carbon copies and near-print (mimeographed and stenciled) circular letters and memoranda of general and special interest, arranged alphabetically by topic. Each letter had an alphanumeric code, generally

consisting of a letter representing the topic (i.e., "Management") or author, and its numerical designation. Included are General Circular Letters, 1932, 1934, 1936-1943; Industrial Engineering Circulars, 1959; Industrial Relations (labor and personnel) Circular Letters, 1950-1952, 1954-1956, 1958-1960, 1964; Circular Letters to Management, 1950-1952, 1954-1956, 1958-1959; Office Circulars, 1944, 1950-1952, 1954-1955; and Purchasing and Supply Circulars, 1944, 1951-1955.

C. Brewer General Circular Letters to all plantations requested and transmitted reports, crop and financial results, and other information concerning the sugar industry, and announced new and changed legislation, laws, taxes, HSPA procedures and requirements, and other matters affecting the plantations. These letters were prepared by several C. Brewer officers and department heads. They also were used to transmit special and one-time reports, papers, and other materials of interest to managers.

One file contains C. Brewer Industrial Engineering Circulars, February-December 1959, including a variety of charts showing costs, fuel costs and usage, and other data.

C. Brewer Industrial Relations Circulars were forwarded to all plantation managers. These circulars concern personnel, salaries, labor, and union matters. Also included are copies of minutes of HSPA's Industrial Relations and Job Classification Committees.

Management Circular Letters primarily were produced by the C. Brewer secretary and assistant secretary for dissemination to plantation managers. These letters provide or request information about labor and union matters, new forms and reporting procedures, management meetings, changes in company policies and procedures, and other management topics. Questionnaires, reports, and requests from HSPA were also forwarded to managers via Management Circular Letters from C. Brewer. Interspersed with the letters produced by the secretary were circular letters from the treasurer and assistant treasurer. Such letters provide or forward requests for information about financial matters, bank accounts, financial forecasts (cash and profit and loss), interest rates, payroll comparisons, taxes, voluntary repatriation fund, and accounting and bookkeeping procedures.

C. Brewer Office Circular Letters concern only routine requests and transmittals of data, generally concerning gathering information and meeting tax and accounting deadlines. Letters merely noting transmittals of routine blank forms have been discarded.

A small file of Purchasing and Supply Circular Letters concern purchase and disposition of equipment, supplies, and chemicals, with monthly Purchase and Inventory Recapitulation Reports for all C. Brewer plantations.

Also present is a folder of mimeographed memoranda from the C. Brewer Purchasing Department concerning inventories and procedures for purchasing equipment, chemicals, and other items. Such memoranda were circulated to all C. Brewer plantations.

In separate files are Inter-Plantation Comparison reports, 1953-1954, 1956, 1958-1959, prepared by C. Brewer's Industrial Engineering Department. Comparisons of Budgetary Labor Control compare man hours per unit for the current and two preceding years, while Cultivation and Factory Grinding Costs are recorded for current and three preceding years.

Other inter-plantation comparisons consist of reports of the costs of crops and sugar production, 1937-1941. Also included are annual summaries of the responses to C. Brewer's questionnaire on cultural practices of each plantation (seed case varieties, planting, and application of fertilizer and herbicides), and annual summaries of food commodity costs for all Brewer plantations, 1924-1941.

Men-day inter-plantation comparisons were prepared monthly (1926-1930) or quarterly (from 1937) to compare the labor devoted to field operations during the current year and preceding two years by acre and task, for each plantation. The files are incomplete.

A small file of Monthly Payroll Comparisons, December 1950-1952, 1955-1956, presents summary figures of gross and net operating payrolls for all Brewer plantations. Statement "A" Monthly Comparisons, 1934-1936, 1939-1940, provide information on quantities of cane ground, males on payroll payroll figures, days worked, and average earnings for each plantation for the current and previous two years.

Near-print Monthly Letters, 1952, 1954-1956, 1958-1959, were prepared by C. Brewer for managers, to provide information on Hawaii sugar production and prices, news about plantations and personnel, labor matters, sugar industry updates, and other topics. Letters also include sections entitled "Accident of the Month," "Sugar in the Bin," tabulating the tonnage of sugar for each plantation and all Brewer plantations; and "Your Hit Parade," showing the area planted in cane, area harvested, total tons of cane and sugar, tons of cane and sugar per acre, and acres idle. Filed separately are loose copies of "Sugar in the Bin" and "Your Hit Parade" for 1950-1951, and 1953. A few records of a Directors field trip, 1964, and an Operations Committee field trip, 1967, also are present.

C. Brewer Weekly Production Reports, 1952-1953, 1955-1956, 1959-1960, compare sugar production by plantation to estimates. There is one folder of monthly reports of the Status of Industrial Engineering Projects, March-June 1955.

Hawaiian Sugar Planters' Association Records

A major segment of the Manager's Records consists of communications with Hawaiian Sugar Planters' Association. There is a small amount of scattered general correspondence with HSPA employees, 1930, 1934, 1952, 1958; and a file concerning laboratory analysis of cane juices and molasses ash. The majority of the file consists of mimeographed and stenciled circular letters and monthly reports, and committee and departmental files. These materials are similar to those produced by C. Brewer and described above.

The HSPA Circular Letters and Memoranda, 1931, 1934, 1936-1938, 1940-1942, 1944, 1954, October 1961-1964, were produced by the secretary, treasurer, and other staff, for general distribution to plantation managers, including those at Kilauea. These circular letters provide information about the sugar industry and transmit copies of correspondence, articles, speeches, and reports deemed to be of interest to plantation managers. Subjects include labor and union negotiations, return of laborers to the Philippines, sugar legislation, marketing, sugar prices, and scientific advances in sugar cane growing and production.

Separate files contain HSPA's "Monthly Reports" 1949-1959, a near-print report of research and results of experiments on cultural practices, diseases, factory processing and mechanization, insects, sugar cane varieties, and weed control. There is also a file about Nawiliwili Bulk Sugar Storage, 1952.

Every month the Lihue HSPA Experiment Station submitted to headquarters Nursery and Forestry Reports on work completed. Such reports are present for 1932-1934, 1936-1941, and 1943. Lihue Substation staff reported on the varieties and quantities of seed planted, seedlings transplanted, cuttings rooted, trees and plants distributed, reforestation work, and other projects. Reports from the 1930s also discuss projects of the federal Works Progress Administration and Civilian Conservation Corps. The earliest reports are carbon copies while later reports are stencilled.

"Monthly Weather Reports," 1951-1955, were printed by the Meteorology Department, Pineapple Research Institute and the HSPA, Experiment Station, summarizing rainfall and temperature data for all areas of the Hawaiian Islands. One folder contains Comparative Total Cost and Production Data for the Hawaiian sugar industry, 1960-1973.

Some of the earliest records in the collection are a series of letter Reports on the Condition of Kilauea Sugar Plantation Co., 1910, 1914-1915, 1917, 1919-1920, 1926, reporting observations by the HSPA Agriculturalist. Included are comments on soil and crop condition, fertilization, cane diseases, and juice production, and reports of test results and analyses. These reports are in fragile condition and should be used with care.

The collection contains a variety of near-print special HSPA Bulletins and reports, including:

Negotiating Bulletins, October 1957-June 1958 (confidential bulletins reporting to managers on the progress of labor negotiations)
"Special Bulletins," 1958 of the Experiment Station
"Special! For Supervisors," 1957-1958, and
"Special Releases," 1952, 1954, 1956, 1958-1960 (results of experiments on and provide procedures for use of herbicides, chemicals, and equipment in fields and factories, with an annual factory report)

None of these files is complete. Most date from the mid-late 1950s.

HSPA Special Projects and Reports contain diverse original and near-print reports on subjects considered of interest to plantations and retained for their informational content. Included are reports on: uses of by-products and of bagasse for animal litter, furfural, and hardboards, and information on fertilizer, bauxite deposits, the economic condition of the sugar industry, the effect of field trash, the Filipino Immigration Project; the Experiment Station's Kauai Forestry Project, 1927-1928, medical coverage and plantation health, nutritional deficiency symptoms in sugar cane, sucrose refinery stream treatment, toads and pathology, a survey report of employee education and attitude patterns on five plantations, and Experiment Station proposed projects, 1952, 1960-1961.

Other HSPA Files contain various reports and records produced by HSPA and distributed to plantations. Individual files concern field experiments on eye spot disease; memoranda and agreement forms concerning patents on inventions; correspondence and reports of experiments on rat abatement; pedigrees of seedlings; and training bulletins for assistant agriculturalists in training.

HSPA Committee Records include primarily mimeographed and stenciled minutes, reports, engineering and scientific bulletins, circulars, and other publications prepared by HSPA committees, advisory committees, and scientists and forwarded to sugar plantations. A few original letters also are present. None of the files contains a complete run of documents. Represented are the:

Agricultural Engineering Advisory Committee
Arsenic Committee (concerned with chemical weed control)
By-Products Advisory Committee (concerned with utilizing by-products of sugar production, such as **bagasse**)
Diversified Crops Committee
Elguanite Committee (concerned with studying the effect of this substance in the clarification phase of processing sugar cane)
Engineering Committee (describing new equipment and machinery)
Executive Committee
Experiment Station Committee (concerning operations of the Station, experiments, and results)
Factory Engineering Advisory Committee
Field Engineering Advisory Committee
Industrial Relations Committee (concerned with labor and personnel matters, voluntary repatriation)
Labor Saving Devices Committee (to study methods and techniques of making work and workers more efficient; also describes and illustrates use of new equipment and machinery)

Sugar Plantations Negotiating Committee (labor and personnel matters, especially a proposed medical plan)

Of the HSPA Committee Files, the records of the Labor Saving Devices Committee are among the richest. Illustrations of people working with machinery provide **insight** into plantation operations. A small file of original correspondence concerns application of new ideas to the company. Included with the records of the Industrial Relations Committee is a transcript of a Fair Price Hearing concerning fair wages under the Sugar Act of 1948, held by the U.S. Department of Agriculture, Production and Marketing Administration Sugar Branch, at Hilo, September 11, 1950, including a statement of labor leader Jack Hall.

HSPA Department Records also consist of near-print materials produced by HSPA staff **for** distribution to plantations. Included are near-print abstracts pertaining to sugar and a variety of agricultural topics, "Agricultural Memorandums," 1930-1931, and a report of the Agricultural Department; an annual report of activities and reports on experiments with seedlings, 1934-1941, produced by the Genetics Department; and abstracts, 1933-1936; activities reports, 1934-1943, and a special report of the Sugar Technology Department. Filed immediately following the latter are records of a related organization, Hawaiian Sugar Technologists, including correspondence, minutes, and other records, 1948-1951, 1953-March 1955, and December 1958-October 1959.

Other Island Planters' Associations

Within the Manager's Records are records of Other Island Planters' Associations, primarily composed of meeting minutes and correspondence from members of professional organizations on Oahu, Kaua'i, Maui and Hawai'i. The meeting minutes are both interesting and informative as they illustrate cooperative relationships between managers, particularly in terms of problem solving techniques. Meetings always allowed time for individual plantation concerns and suggestions from other plantation managers as to how to deal effectively with the problems.

Manager's Journals

Also present are daily Journals, 1931-1934, 1943, of Kiiauea Sugar Plantation managers Ray M. Allen and John F. Ramsay. Included for each day are notations of the weather, rainfall, amounts of rainfall by district/area, and water in reservoirs. Entries also record brief notes of work in progress, events, and visitors. Two individuals apparently kept these journals. The manager wrote portions of the entries, with the weather and rainfall data apparently recorded by another person. Also included is a small pocket notebook containing data on crops, employees, leases, etc.. 1927-1934.

Manager's Reports

The Manager's Reports illustrate the operations of the plantation. There are Monthly Reports in letter form, December 1931-1932, 1934-1935, 1936-1937, 1939, 1941-1942, to Kilauea Sugar Plantation Company, San Francisco; Monthly Reports, 1957, to Kilauea Sugar Co., Honolulu; and Weekly Reports, 1932, 1934, 1936, 1939-1942, 1958, to C. Brewer and Co., Ltd., Honolulu. These files contain carbons of the manager's reports in letter form, with occasional original reply letters from the recipient to the manager. Reports discuss plantation operations and conditions, including weather, rainfall, temperatures, progress of field work, harvesting and crop statistics, mill activities, grinding figures, sugar production, progress of experiments, labor statistics, notable purchases, and other information. Letters merely acknowledging receipt of the company's letters have been discarded.

Also present are Food Commodity Cost Reports, 1924-1944, prepared quarterly or semi-annually. These reports document costs at the company for various staples, listing brand names, price per unit, weight, and price per pound, as reported to C. Brewer for use in inter-plantation comparisons. "Hit Parade" Files, 1954,

1956, were compiled by the manager and forwarded to C. Brewer for inclusion in a monthly "Hit Parade" report. "Hit Parade" reports include the number of acres planted and harvested and various sugar production figures.

Monthly Agricultural Reports, December 1944-1953 (with some gaps), report on experiments implemented, field observations, field fertilization, weed spray distribution and expenditures, irrigation summaries, and visitors. These reports were written by K. Harada, and appear to be created by the plantation's Agricultural department.

Auto Truck Reports, 1934-1939, 1946, list monthly mileage totals, gasoline consumption and miles per gallon, labor costs; and costs of oil and grease, tubes and tires, miscellaneous items, and repairs; and costs per mile. Similar information also is recorded on monthly Tractor Reports, 1934-1939, 1946; and in Lists of Cost and Repair Data for Automobiles, Trucks, Tractors, Equipment, and Implements, 1946-1948.

There are a few scientific reports of results of Bacteriological Analysis of plantation water by the Pathological Laboratory, Kauai Medical Society, 1932, 1934, 1937-1939.

Rodents were an ongoing concern for sugar plantations, especially during the time a cane field was 12-24 months old and quite dense. It was very difficult to penetrate the interior of the fields at that time so many different rodent control strategies were employed. Reports of Rat Control, 1936-1953, describe control efforts, results of poisoning experiments, catch statistics, and quantities of poison distributed.

COMMITTEE AND DEPARTMENT RECORDS

A small file of Committee and Department Records reflects other activities of the plantation manager and staff. Some of these records illustrate concern for the well-being of plantation staff, while others indicate an interest in cost control.

Included are minutes, 1949-1970, of the Housing Committee; a few minutes, 1957, of the Improvements and Cost Reduction Committee and Cost Control Committee; and minutes, 1955-1960, of the Joint Medical Committee. Also present are a few circulars 1938-1939, of the Nutrition Committee, and a report of an Operations Committee field trip in 1963. Among the very early records in the collection is a report on "Welfare and Sanitation on KiIauea Plantation," 1919-1920.

FINANCIAL RECORDS

Together with the Manager's Records, the FINANCIAL RECORDS form the bulk of the collection. They include the earliest records of the company, dating from 1877. There is little general financial correspondence, but several folders of Correspondence with C. Brewer pertain to Supplies, 1932, 1934, 1936-1943, 1952, 1954-1955. While these letters deal with routine matters of ordering, shipping, and delivery between sugar factor and plantation, they illustrate the types and quantities of equipment, fertilizer and chemicals, and supplies for the boarding house and household goods required by the company and available in the Honolulu and San Francisco markets. Similar kinds of information may be found in Authorizations for Purchase, Cash Books, Journals, and Ledgers. Together, these records provide a clear picture of the sugar industry in Hawai'i and the management of KiIauea Sugar Plantation in particular.

One volume contains an analysis of Accounts, 1938-1940, listing the amounts expended by plantation account; also present in the same volume are Rainfall Records, 1885-1970, recording monthly and year-to-date rainfall amounts at various locations.

Audit Reports, 1934, 1936-1945, 1950, 1952, and 1954, include both annual and periodic audits performed by outside and internal plantation auditors and associated correspondence.

Authorizations for Purchase, 1921-1943, 1949-1950, 1952, 1954-1956, consist of the plantation's individual written requisitions for approval and formal approvals of C. Brewer (and in some instances from the directors of Kilauea Sugar Company, San Francisco) for capital expenditures and major purchases of equipment and repairs by the plantation. The letters also report on the completion of projects. When both a written requisition and an authorization were present, the requisition duplicated the information provided in the official authorization, and was discarded unless additional information was provided. This file provides detailed information on plantation equipment purchases, upgrades, and use.

A separate volume of Authorizations, 1921-1936, provides additional detail about the expenditures and purchases. Included in the volume are authorization (project) number, name, explanations of the work, itemized lists of expenses and supplies purchased, and total project cost. There are also notations of when the projects were closed and complete. Although some of the entries in the volume duplicate letters of authorization, both have been retained because the volume entries provide greater detail about each project, while the letters summarize the status of the projects.

Budget Files include several types of documentation. There are budgets, 1937-1947 and a separate file of budgets and supporting materials, 1956-1961; annual budget reports, 1953-1955; and budgets and proposed authorized project data sheets, 1957. There are budgets of capital expenditures and cost of crops, 1929-1940, 1943, 1950-1952, including details of estimated crop costs and capital expenditures for fields and factory. Associated correspondence also includes approvals of the budgets by C. Brewer. Budgets of purchases reports and purchase and inventory records, 1950, 1952-1953, list operating supplies purchased by month and year, with unexpended balances for supplies and capital improvements, and operating supplies requirements as budgeted and purchased, and residual and maximum inventory figures.

A very complete run of Cash Books dates from January 1882-January 1884, July 1886-November 1937, and illustrates large and small cash transactions on the plantation. Cash books usually are kept as special forms of journals, i.e., records of original **entry for** all transactions involving cash or drafts. The cash books segregate the many cash transactions from the major transactions listed in the general journal, and are summarized in the journals. Cash books record purchases and sales in chronological order, often with significant detail about the people, goods, and amounts involved, which is present nowhere else.

Until 1915, the cash books resemble journals, with each transaction posted after it occurred, listing the account name and providing detail about individual segments of the transaction. Beginning in 1915, transactions are divided into cash receipts and cash payments, with some account data provided.

The cash books from 1886-1905 record transactions in the retail store, ranch, boarding house, W.G. Irwin and Co., individuals, overseers, mill, smithy, drafts, livestock, general expense, management, labor, rent, fuel, and other accounts.

Cash Vouchers, 1929-1930, 1935, are receipts for cash paid by the plantation, listing the amount and the reason for the transaction. The receipts have been glued onto pages of a bound volume, now separated. Although the vouchers duplicate the information in the cash books, they also contain interesting original signatures of the recipients, and have been retained for that reason.

A small file of Debit and Credit Reports, 1941-1943, contains detailed monthly lists of individuals owing or being owed funds, perhaps at the plantation store.

Draft Advices, 1938-1943, were created monthly by the plantation to advise C. Brewer that a draft (check) had been drawn on an account maintained by Brewer for the plantation. These records list the date of the draft, payee, amount, and occasionally, the reason for the payment. Drafts were drawn in payment of routine bills, utilities and supplies purchased locally, and sizable drafts also were drawn for the monthly payroll account, payment of taxes, and similar transactions.

Factory Expense Charges are quarterly reports of itemized factory expenses, 1933-July 1943, including costs per month and year-to-date for labor, equipment, supplies, utilities, and fuel, with total costs of cane ground and sugar produced and bagged.

A few plantation annual **Financial** Forecasts, date from 1930, 1932-1934. The Financial Requirements File, 1937, 1939, 1945, 1950-1952, 1954-1956, consists of monthly letters to C. Brewer estimating the plantation's cash requirements for the monthly payroll. Included are either originating letters requesting or reply letters acknowledging the estimate. Additional payroll information may be found in the Draft Advices

There is a small file of quarterly plantation Financial Reports, as adjusted by C. Brewer, 1956; and one Fixed Cash Forecast, June 1950.

Plantation Insurance Records document insurance needs and purchases to cover automobiles and trucks, buildings against fire, sugar and molasses against loss, equipment and supplies, war damage, and workmen's compensation claims. These records also provide interesting information about the equipment and items owned by the plantation, and record the quantities of sugar produced and in storage at various times.

Records of Annuity and Insurance Reports to C. Brewer concern insurance on employees held through the Prudential Insurance Co., July 1953-December 1955, June 1957-1960. Included are forms recording group annuity considerations (employee and employer contributions), monthly statements of termination, and additions of covered employees. These are of interest for the information revealed about personnel numbers, size of payroll, and occasional data about individual employees.

Automobile Insurance, 1936-1937, 1939-1940, 1943, 1954, 1958, includes correspondence, accident claims and reports, and lists of vehicles added and deleted to the fleet. Fire Insurance correspondence concerns fuel oil tank installation, 1932, 1934, 1954; coverage on buildings and general fire prevention, 1936-1937, and letters, 1944, entitled "Fire Insurance Reports," received from the San Francisco office and restating the amount of sugar stored in Kaua'i and insured against loss by fire.

Also included in the Insurance Records are Monthly Reports, 1954-1956, 1958, to C. Brewer listing the amounts or quantities of goods and items to be insured; correspondence about coverage required, policy renewals, 1939-1941; and premiums; correspondence and lists of property to be insured against war damage, 1942; and correspondence about workmen's compensation insurance and legal requirements, 1937-1938.

There is an Inventory of Plantation Supplies, December 31, 1950.

There are two folders of early Invoices for Kilauea Sugar Plantation Company. Honolulu-based sugar factor H. Hackfeld paid for invoices from September 1879 through February 1880. These are some of the earliest records in the collection. Other invoices were paid by C. Brewer, January-July 1911. The latter had been pasted onto pages of a scrapbook which now has been disassembled. These invoices list purchases made, amounts paid, and account debited, and bear notations added by plantation staff about the corresponding account. Among the large and small purchases are equipment, supplies, services, freight, and other goods. Most of the merchants were in Honolulu or San Francisco.

Two volumes of Job Accounts, August 1922-February 1936, record individual jobs and projects, with labor and materials costs, and descriptions of the work to be done.

There are several Journals recording regular plantation financial transactions in chronological order, as posted periodically and with notations of the folio (page) number and name of each account in the corresponding ledger. With the cash books, these are accounting books of original entry of all plantation (and probably, plantation store) financial transactions, large and small. Unfortunately, there is no complete run of journals.

There are General Journals, July 1886-April 1900, recording expenditures for major and significant accounts. The journal for July 1899-April 1900, also includes expenditures recorded in cash or ledger-type accounts for the period September 1903 to July 1906. Special journals, July 1888-October 1894, record similar, but apparently less significant accounts, among them W.G. Irwin and Co., Ltd.

Journal Vouchers, 1951, document transactions by date and account. These were retained because there is no corresponding journal for this date.

The Ledgers are the principal record of final entry of all plantation financial transactions and make possible an investigation of the financial experience of the company by the type of transaction involved. Ledgers record the plantation's credits and debits (amounts of money received or spent), classified by separate accounts, and chronologically thereunder as entries were posted to the ledger. Ledgers date from January 1882-October 1883, July 1884-June 1899, April 1899-March 1906, and 1924-1937. Overlapping dates and entries indicate that some journals are general while other ledgers were prepared for special or specific accounts or groups of accounts. The distinction is not always obvious and the researcher is advised to consult all ledgers for the time period of interest. All ledgers were retained (even where some overlapping of dates occurs) because the run is not complete.

The earliest ledgers record primarily sugar production-related transactions in fairly general accounts, such as William G. Irwin and Co., Ltd, profit and loss, sugar, mill, retail store, hotel, boarding house, ranch, fences, flumes and dams, tools and implements, roads, fertilizer, railways, fields and ratoon, hospital, and individual labor accounts.

The volume dating from April 1899-March 1906 is a true general ledger, listing such controlling accounts and major transactions as capital, railways, buildings, livestock, mill expenses, rolling stock, and fertilizer, with month-end figures.

The ledger for 1924-1937 is a special record of transactions with lessees and other individuals, including rents receivable, collected, and paid, interest, pensions, profit and loss, and taxes collected from lessees and paid.

There are several reports of estimates of Losses due to Hurricane Dot, which damaged portions of the plantation on August 6, 1959. Reports on printed forms detail the losses to crops, housing, buildings, equipment, fields, roads, power lines, and irrigation systems. These reports probably were prepared for the plantation's sugar factor or insurer.

Organization and Merger Expenses, 1955-1956, consist of one sheet summarizing the costs of organizing KiIauea Sugar Company, Limited and merging KiIauea Sugar Plantation Company into it.

Representing the Plantation Store are four ledgers, 1886, 1888-1890, detailing store credits and debits classified by accounts.

Profit and Loss Statements include periodic actual, forecasted, and estimated income and expense figures and cost of producing crops. Year-end statements date from 1934, 1936, 1938-1943, 1949-1952, 1958-1959, and vary as to what information is reported.

A plantation financial "Record Book," 1924-1947, contains a variety of individual sheets, originally arranged in alphabetical order in a binder. The binder was discarded for better preservation of the contents, but the original order retained. Included are the following financial, personal, and sugar production records:

authorizations, 1930-1947

costs of 1937 crop

electrical current purchased from McBrude Sugar Co., Ltd., 1936-1940 and records of electrical use

- a field summary
- fuel costs and use, 1935-1941, for employees and factory
- fire insurance in force, 1935-1938
- job numbers, 1936-1945
- leases, 1924-1945
- costs of the plantation luau, 1936-1937
- office expense, 1935 crop
- costs of perquisites, 1937
- a list of pensioners, 1937
- sugar manufactured, 1941-1946
- seedlings
- costs of spraying arsenic, 1936-1944
- (auto) trucks list, 1941; and
- cane and sugar yields per field, n.d.

Requests for Commitment indicate what project funds were requested from the authorized project budgets, and describe the project or equipment required, costs, depreciation information, and approvals for expenditure. These reports date from 1957-1960.

Two volumes of San Francisco and Agents Invoices, June 1909-March 1921, record monthly plantation orders and transactions handled by the San Francisco office.

A small file of Surplus Equipment Sales Records, April 1952-April 1953, illustrate another aspect of plantation economy. C. Brewer plantations disposed of unwanted used equipment through a surplus catalog from which other plantations made purchases. C. Brewer negotiated the transactions, while the plantations reported to Brewer on sales of their items.

Tax Returns and Records document payment of electrical energy, gross income and consumption, personal property, social security, sugar excise, unemployment compensation, and workmen's compensation taxes via returns, correspondence, and other records. Many of the attached schedules or associated letters also provide information about the value of plantation crops or assets or the numbers of employees and their incomes.

The plantation paid a federal Electrical Energy Tax on its electric light sales to employees. There are letters to C. Brewer, 1936, 1938-1945, reporting the amount of monthly sales and taxes due. Files on Federal Withholding Tax and 20% Withholding Tax consist of forms and letters reporting on the amount of income tax withheld from wages annually and by quarter; this provides additional information on the size of the labor force and amounts paid to employees for the years, 1943-1945, 1949-1950.

Extensive files of Hawaii Gross Income and Consumption Tax returns and correspondence, 1935-1956 (with some gaps), illustrate the plantation's gross income from retailing, sugar processing, wholesaling, interest, rentals, and other income and consumption costs, as well as the taxes paid. Both annual and monthly returns provide interesting information about the overall profitability of the plantation and the income generated by various operations.

Territorial Information Returns of Amounts Paid to Employees, 1935-1939, provide a year-end summary of all employees, listed alphabetically, whether single or married, and the total compensation paid to each.

Personal Property Tax Returns and Correspondence, 1935-1939, 1941-1948, list the plantation's equipment, its value, and taxable amounts. These records also include schedules of inventories or itemized lists of equipment for laboratory, electric plant; reservoir, pipe line, and ditch; ice plant, railroad and rolling stock;

tools, implements, and appliances; tractors and auto trucks, household and office furniture, hospital dairy, molasses plant, and other tasks.

Small files of returns and correspondence illustrate the plantation's liability for Processing Tares on Sugar, 1939, 1941-1942 (also listing the amounts of sugar on hand, sold, and shipped each month); Real Property Taxes, 1936-1937, 1940 (also listing land owned); and Social Security Taxes (also with the names of and wages paid to employees and mimeographed informational letters from C. Brewer). There are returns of the 2% Tax Paid on Compensation, 1943-1945, 1949-1950, 1952; quarterly and monthly Unemployment Compensation Tax Returns, 1938-1944, 1949-1952, 1954-1956; and correspondence concerning Hawaii Unemployment Relief Tax, 1937-1938, 1940.

Four Trial Balance books, 1922-1926, 1932-1942, record the monthly balancing of accounts. At the end of each month, the general ledger is closed and each account analyzed to determine its sums and to balance credits and debits. Printed trial balance volumes were prepared monthly before the final balance sheets and profit or loss or other financial statements were created. These volumes provide additional information about the transactions in each of the plantation's accounts, as well as an overall picture of financial condition.

HOSPITAL RECORDS

The HOSPITAL RECORDS illustrate the operations of the plantation hospital and the dispensary which preceded it. Included is a volume of Hospital Accounts Receivable, December 1929-December 1930, recording the names of patients and charges per month, listed in debit and credit columns. Entries are arranged alphabetically by patients' names.

There is one folder of Correspondence Concerning Indigents Treated at the hospital, 1934, 1936-1941 and a folder of Maternity Hospital Regulations, 1938.

Monthly Health Reports to the HSPA, 1934, 1936-1941, recorded births and deaths. Other records include an inventory of drugs and medicine, 1942; and records of outside medical consultation and bills, 1956-1957; near-print materials concerning venereal disease, 1918-1919; and reports of tax-free alcohol, 1932, 1934, 1937-1940.

LABOR AND UNION RECORDS

LABOR AND UNION RECORDS document the activities of the International Longshoremen's and Warehousemen's Union (ILWU), which represented plantation employees. This series contains records primarily generated by the union, while labor and personnel records created by plantation management may be found in the Personnel Records series. Records are filed roughly in alphabetical order by title, with documents in chronological order within folders.

There are small files of general Correspondence between the ILWU and the company and concerning proposed labor agreements and amendments. Final copies or draft memoranda of Collective Bargaining Agreements, general contract proposals, and comparisons with existing contracts, all between the ILWU and Kilauea Sugar Plantation Co. are present from 1945, 1947-1952, 1954, 1958, 1960, 1965-1966, 1969, with a few gaps.

Following the correspondence is a series entitled Reports, containing one report on "Medical Care in the Territory of Hawaii," ca. 1952, and Medical Agreements, 1958-1966. These are followed by an Affidavit Noting Merger of Locals 149 and 142 into Local 142 in 1950, and an ILWU Radio Address By Louis Goldblatt, International Secretary-Treasurer, November 15, 1946.

There is a small file of Publications of ILWU Local 142, including those from the ILWU Radio School of the Air, 1951-1952, with Jack Hall as commentator, "Sugar Negotiations," January 1952-August 1953, and an Ilocano translation, August 1953; "Union Beacon," 1965-1971, and "Voice of the ILWU," August 1968, July-September 1969, 1970, January-July, September-November 1971. Following are Local 142 Union Dues Listings for 1952, 1954-1955, 1958-1960; and for Local 149 for 1950.

Other ILWU records include proposals, counter proposals, and comparisons of the Medical Plan, 1953; News Releases, June-October 1952; and proposals, drafts, and an agreement, 1954, about Pensions.

Of interest are the three files concerning the 1958 Strike which includes both the daily record of strike activity on Kiiauea Plantation specifically, and a daily informational form put out by the Industry Coordinating Committee which recorded all strike-related activities by island and plantation from January-June 1958.

LAND RECORDS

The LAND RECORDS are some of the oldest records in the collection and provide information about land ownership and use by the plantation and its transactions with neighbors. Files of General Correspondence and Maps, 1917-1959, also contain lists of property and details about the company's leases, rents received and paid, purchases and sales of land and water rights, recording of transactions, and occasional litigation.

Separate files contain correspondence with C. Brewer Land Department, 1932, about leases, water licenses, and related matters; and about the conveyance of land and premises to the Protestant Episcopal Church ("Native Church"), 1932. There also are files of correspondence, legal documents, court records, and maps concerning lengthy litigation instituted in 1922 by Frank C. Bertelmann and Lincoln L. McCandless against Mary N. Lucas, Kilauea Sugar Plantation Co. and other parties to quiet title to lands. Litigation continued until at least 1938. Correspondence with Gay and Robinson, 1957-1958, also concerns leased land.

In 1946, a Housing Perquisite Survey and record of rental rates was prepared for HSPA and later used during labor negotiations. This file provides information about the size, construction, and condition of plantation housing, together with the names of tenants or owners and information about the survey goals. A similar file entitled Housing Questionnaire to Employees, 1950, contains individual questionnaires completed and signed by employees. At that time, Kiiauea Sugar Plantation Company was considering developing a subdivision for house lots to be sold to employees; the questionnaire elicited whether employees were interested in owning a home, buying their present homes, and buying land upon which to build a new home; and how much they could or would spend for a house. These records present a view of the status of home ownership with information about the employees' interest in owning or building homes.

Similar information is present in files concerning the Kilauea Sub-Division, 1956-1957, and the Kaihiwai Sub-Division planned for tidal wave victims, 1957-1958. For the Kilauea Sub-Division, correspondence, a housing inventory, drafts of agreements, financial information, and copies of local ordinances were gathered as the plantation planned the subdivision and sale of some of its lands. The subdivision was not constructed. Correspondence, maps, an indenture, right-of-way, and resolution, document the Kaihiwai Sub-Division.

Several small files of correspondence, maps, and other documents reflect the company's interest in various leased lands during the 1920s and 1930s. These files concern the provision of domestic water supply for the area of Kaihiwai, 1934; the moving picture hall leased by WA. Fernandez; Kong Lung Co. Store; the Mutual Telephone Co. Substation; and individual pineapple growers.

There is an undated agreement (probably from about 1918) establishing Kaapuna Hui, a subdivision to provide a homestead for each shareholder and pastures in common. One folder contains miscellaneous land leases, agreements, and lists, 1907-1911, n.d., some of which are in Hawaiian, including a copy of an 1859 agreement. A similar file of correspondence, agreements, and maps detail plans for a similar subdivision known

as Moloaa Hui, 1918-1923, 1932. Correspondence and maps document plans for the Mahikoa Subdivision, 1958-1959; and a proposed reservoir in Lepeuli, 1917.

One folder of Miscellaneous Valuations and Land Records, n.d. (post 1899), contains land and financial information copied from early volumes and gathered as exhibits for an, unknown purpose. Included is the estimated valuation of the plantation as of 1899, a list of expenditures, 1910-1912; a list of leased lands with locations, dates and terms of leases, and date of expiration; a transcript of original entries establishing the company, 1899; a list of buildings on leased lands, with values; reservoirs and lands on which situated, and areas and amounts of lands cleared, with dates (1899-1915) and amounts charged to crop expense.

In about 1920, KiIauea Sugar Plantation Company purchased certain lands at Pilaa from Catherine P. Morgan (EJ. Morgan); the collection contains agreements and correspondence concerning this transaction.

There is also one folder of Public Utilities Commission Correspondence and Invoices about the electrical supply, 1930-1931, 1934, 1949.

In 1962, the plantation undertook a Plantation Houses and Buildings Beautification Plan. Records of this project include cost estimates and quotations for work. Cost figures, estimates, and correspondence also illustrate maintenance and repair of houses and buildings from 1953 to 1956.

Real Property Schedules, 1945, 1949, 1955, probably created for use in tax preparation, include inventories of all plantation fee simple and leased lands, together with tax numbers, and figures for areas, rates, and buildings.

Also present are Revaluation of Real Estate, Building Classification and Computation Records for real estate owned by the company, completed and submitted to the Territory of Hawaii, 1939-1964 (with some gaps). These records were prepared for each parcel, listing information about each building exterior and interior descriptions, classification, occupance, age, condition, and dimensions. Names of occupants, locations, and tax key numbers are also included.

There is one folder each concerning road and highway construction plans, 1960; a sewage system, 1937; maps and an appraisal of lands under consideration for residential subdivision, ca. 1950, and survey stations. Tax records, 1934-1965 (with some gaps), also include real property assessments and correspondence and documents concerning exemptions from taxation. Records pertaining to water include blueprints for a pipeline, July 1921; and weir readings and blueprints for water level recorder, 1922, 1926.

LIVESTOCK RECORDS

LIVESTOCK RECORDS document the plantation's horse breeding and raising operations, raising of beef cattle and hogs for plantation consumption, occasional sales of hides, and the KiIauea Dairy. Included is Correspondence with War Department and Military Officials concerning breeding of horses using War Department stock, 1937-1939. Similar information may be found in the monthly and annual Reports of Horses and Costs, 1934-1939, including records of mares bred and births of foals, prepared and submitted to the Pleasanton Remount Area, Pleasanton, California.

Bull Pedigree charts and documents of legal rights of transfer allow the tracing of some of the earliest cattle stock. Other reports in the collection concern the **Cattle** Ranch, 1918, 1922, 1933 and KiIauea Dairy milk analysis results, 1937-1942 (with some gaps). For the Ranch, there are correspondence, values and round-up data, 1930, 1935-1937, 1943; monthly inventories, February 1940-December 1943, and reports of animals killed and died, August 1, 1922-September 30, 1922. There also are Reports of Stable **Feed** (later called Feed Stock reports), listing grains on hand and purchased, August 1922-August 1945, compiled monthly for the KiIauea and Koolau Stables.

PERSONNEL RECORDS

The PERSONNEL RECORDS include a substantial quantity of records, all of which were created by the company's Industrial Relations department concerning plantation and mill employees and retirees. Excluded are plantation labor records created by the International Longshoremen's and Warehousemen's Union, which are in the Labor and Union Records series.

There are very few early personnel records and none for the period of 1915-1920. The earliest records apparently were lost in a plantation fire in 1936.

The collection contains several folders of Correspondence and Related Records, filed in alphabetical order by topic, concerning such subjects as:

- additional wage payments, 1938
- benefit and pension information, 1936-1938, 1940-1941, 1945, 1947-1948, 1952-1954, 1957-1958, 1960-1961
- conversion of perquisites, including employee perquisite questionnaires, 1954
- employee goggles, prescription and/or safety, 1949
- employee grievances, March 1949-June 1968; including correspondence with the ILWU
- employee retirement, including some documentation of industrial accident claims and company medical plan matters, 1954-1955
- employee travel arrangements during wartime restrictions, 1944
- employment verification for pensions, benefits, and legal actions, 1932-1960 (incomplete)
- Filipino employees travel assistance for those returning to the Philippines, 1932-1934, 1936-1940, 1948-1949, with individual income tax returns for departing aliens (including photographs of returning workers)
- HSPA Division of Filipino Affairs, re: passage for those employees returning to the Philippines, 1961-October 1964
- HSPA Employment Office, 1937-1938
- job classifications, descriptions and policies, correspondence with C. Brewer Personnel Administrator Harold He, 1959-1961
- re: Kanemoto Estate, June 1919
- salary increases proposed for skilled workers, 1945

Following the correspondence are other files, also arranged in alphabetical order by topic, concerning a variety of personnel matters.

There is a small file on Adult Education, 1967-1969. Separate folders of near-print notices about Benefits, including sick leave, travel, insurance, and long term disability, 1968, 1971; and Bulletin Board Notices to Employees, 1945-1946, 1948-1956, concern routine communication from the company to employees.

Several folders document official Company Policies and personnel procedures, some generated by the plantation and others provided by C. Brewer. Included are personnel policies and procedures, 1955-1959, which note both specific work habits and desired attitudes for employees. Information on safety procedures includes minutes, correspondence and accident records, 1939-1940, 1951, 1958-1970; and drafts of safety rules, prepared by C. Brewer, 1965.

Concerning Employees, the collection includes separate folders concerning ratings, 1950; development of the Kilauea Aloha Club for employee recreation; and various lists of employees, including lists of those with annual earnings of \$800.00 or More, 1931, 1934-1935, 1938-1940; males, June 1955; and lists of skilled and salaried employees with monthly earnings of \$100.00 or more, 1931-1934, 1936-1939, 1942, 1944, 1946. There is also an Employer's Record of Industrial Injury / Accidents, January 5, 1942-May 13, 1950, and an index of grievance reports, 1949-1950.

Separate folders contain a list of Filipino employees, ca. 1930s; and an undated comparison of Japanese-US labor rates (in Japanese); information about Puerto Rican laborers and their wages, 1931-1939; and lists of employees and applicants, reports and letters, 1956-1970, of those seeking summer employment with the plantation.

Other information about employees and jobs may be found in the several different censuses and lists of employees compiled at various times. Included are copies of the HSPA Census of Hawaii Sugar Plantations, dated as of June 30, and present for 1932, 1934, 1936-1942, 1944, and 1957. Also present are Plantation Censuses, taken annually as of June 30, from 1934-1958; and a U.S. Plantation and Sugar Mill Census for Kilauea Sugar Plantation and Kilauea Dairy, 1940.

Employee Housing records include a classification of plantation houses and rents, November 1946, rental schedules and rental changes, 1947, and a survey for requests for new houses (Olokele Type), 1947. A separate folder contains undated rules correspondence, and an inventory from Kilauea Boarding House.

Concerning Jobs, there are files of Job Applications and Letters of Interest, 1932-1938, 1940, Job Descriptions, 1947-1969; Job Evaluation and Job Classification Manuals, 1948, and Job Evaluation Worksheets, October 9, 1947-December 11, 1947. Also present are job descriptions and an explanation of responsibility and authority from the Management Development Program, 1956, 1958, 1963, 1965, 1967, 1971

Providing an overall view of the plantation labor force are Labor Reports, Form 54, completed monthly and annually for C. Brewer; and monthly Personnel and Athletic Director's Reports, February 1938-June 1941.

Files concerning Selective Service Employee Deferments, May 1941-January 1942, and correspondence, bulletins, and labor reports, 1942-1945, exchanged with the War Manpower Commission, Hawaii Director and Military Governor, show the impact of World War II and the military draft on the plantation labor force and the work of the plantation.

One folder of Daily Strike History Sheets, January 27-June 5, 1958, reveals the plantation's record of local activities during the 1958 strike.

Also included are Manning and Equipment Assignment Tables, 1955-1960; applications for the Medical Plan, 1946-1954 a 1960 Morale Survey, including the survey evaluation and results; a Summary of Work Opportunity for Bargaining Unit Employee Forms, December 1954-October 1955; and applications and correspondence regarding Varona Agreements, January 1938-March 1939, 1942.

Included in the Personnel records are a number of Payroll volumes, July 1877-December 1880, April 1882-October 1890, 1901-1902, August 1909-October 1918, and May 1920-April 1922. The earliest volume, July 1877-December 1880, contains relatively sketchy records for a group of Hawaiian carpenters, with groups of Chinese, Portuguese, South Sea Islands, and women employees added at later dates. Entries for Chinese laborers first appear in June 1878, and those for South Sea Islands and women employees in December 1879. Payment records differ for each ethnic group.

The 1885-1888 payroll includes names of women and men, daily labor rates, hours and days worked, and the amounts of weekly payments, arranged in groups (perhaps by ethnic group or work gang), with summaries of costs by group and task. The volumes for 1901-1902 also include information about the time worked by employees.

The remaining payroll volumes list employees by ethnic group, and thereunder by names and/or bango numbers (with some signatures). Ethnic groups are arranged in order representing the plantation's estimation of importance, with management staff listed first. Groups represented are Portuguese, Puerto Rican, Hawaiian, Spanish, Japanese, Chinese, and Filipino, with separate groups for women and minors. Recorded for each

employee are days present or absent, total days worked, rate of pay, amounts earned, overtime, deductions (for hospital fees, ice, milk, beef, taxes, hoes, fines, and advances), and total amounts paid. Labor costs were segregated by account (ethnic group, task) with monthly recapitulations of costs. Also included were payments to contract cultivators and harvesters.

For the years 1902, 1911, and 1914-1918, two parallel payroll volumes were created recording data for alternate months, i.e., January, March, May, July, September and November in one volume, and February, April, June, August, October, and December in the other. For the 1917-1918 volumes, payroll information also was divided, with skilled workers and those of European, and Japanese ancestry listed in the first book and Filipino, Chinese, and minors listed in the second book. Records for the period 1920-1922 consist of loose pages, some of which appear to be missing.

Payroll Bonus Books record bonuses paid to employees, November 1916-October 1917, for contract and plantation work, by ethnic group, name, and bango number, and November 1935-September 1938, with labor reports.

Similar information may be found in the Payments on **Contracts** volumes, December 1915-May 1919, which record payments on contracts to cultivate and load cane, miscellaneous contracts, and advances to planters. Cultivating and loading cane contracts volumes also record the tons of cane processed, total earned, and the amounts paid, arranged by hui. Concerning miscellaneous contracts, the name of the contractors, voucher numbers, number of days worked, total earned, amounts of store purchases, amounts paid, and signatures of contractors are recorded. A similar Contractors' Ledger, July 1930-October 1939, records amounts paid on cultivating contracts by field, with crop year noted; also listed are men days worked and amounts advanced, for irrigating, hoeing, and fertilizing. Names and some locations of contractors are noted.

Other payroll information was compiled for submission to the Hawaii Employers Council Research Department, October 1950-September 1952.

Pension records include employee applications, 1942-1946, 1949-1950, 1952; and annual listings of pensions paid, 1933-1962 (with some gaps).

The Time Books / Distribution of Labor Records, August 1892-May 1893, April 1894-August 1895, September 1899-December 1901, January-November 1904, 1907-1913 record the monthly distribution of labor by task or field and ethnic group, including bango number, hours or days spent working, and costs per payroll. The 1900-1901 volume contains a key to the abbreviations for different occupations. This record illustrates the size of each ethnic group and the work assigned to laborers.

Additional information about employees' Wages and Salaries may be found in the salary administration procedures and manual, 1969; a schedule for salaried employees appraisal, 1956-1957, 1967, 1969-1970; and a file illustrating additional wages paid under Sugar Act of 1937, 1938 and 1939.

PUBLICATIONS

PUBLICATIONS include an "Index to Planters' Records" (housed in the KHS Library) and the following selected bound reports of interest to the manager: "Collective Bargaining Provisions in Hawaii," June 1950, "Earnings of Sugar Workers in Hawaii 1940-1947," 1947; "Hawaiian Sugarcane Handbook 6-SU," December 1956; "Labor Relations in the Hawaiian Sugar Industry," 1957; "Plantation Health Bulletins," 1939-1941 (incomplete); and "The Sugar Plantation in Hawaii: A Study of Patterns of Management and Labor Organization," June 1965. The reports are filed in alphabetical order.

Also present are interrupted runs of near-print periodicals, mainly from the 1950s and 1960s. Among them are the "Sugar Workers Bulletin," 1957-1958, 1961-1966, 1968-1969; "Weekly **Newsletter**," 1956-1960;

"Hawaii's Sugar News," 1959; and "Kilauea Newsletter," 1961-1968. The latter two were both informal bulletins prepared weekly for distribution to employees by the company. "The Namahana News," 1956-1959, produced by the company, covered a wider spectrum of news, noting employees' birthdays and wedding anniversaries, an up-to-date listing of how Kilauea plantation compared with other state plantations in terms of safety, notices about various club activities, and Kilauea School notes.

There are also several files of clippings from Honolulu Advertiser and The Garden Island newspapers, including a separate section of Sanford Zalbuir's "Reports on Sugar," published in Honolulu Advertiser in 1961. The collector of these files originally glued many of the clippings onto other sheets of paper and underlined certain names within the articles. One file documents the Stone Building project undertaken by manager L. David Larsen in 1926 and continued by his successor Ray Allen. Additional information on this project is available in the Kaua'i Historical Society subject files under the heading "Kilauea-Stone Houses". All of the clippings have been photocopied for archival preservation.

SUGAR PRODUCTION RECORDS

Included within the SUGAR PRODUCTION RECORDS series are records concerning all aspects of raising, producing, and marketing sugar and molasses. The files are comprised of a variety of types of records which document crops, field work, fertilizing, experiments, harvesting, milling, grinding, boiling, sales, and shipping of sugar and molasses. All records are filed in alphabetical order by folder title.

There is a significant body of Correspondence with C. Brewer and Co., Ltd., about mill operations, equipment, and purchases, 1932, 1934, 1936-1942 (including some boiler inspection reports), 1944, 1949, and 1958-1959. There also is correspondence about a crop log analysis, 1954.

Cane Growing and Production: Fields, Water, and Harvesting

Records of cane growing and production also contain records of fields, fertilizing, water, and harvesting.

There are Base Production Committee questionnaires and data, 1947, 1950-1951; and several Completed Field Reports, Fields 1-5, Crops 1936-1937; Fields 6-7, Crops 1936-1947; fields 8-10, Crops 1937-1946, Fields 11-16, Crops X09-1946, Fields 17-20, Crops 1939-1945; Fields 21-29, Crops 1937-1946.

Crop records include crop costs ("Industry Stepladder"), December 1951-October 1952; crop estimates, 1934-1935, 1938; crop schedules, 1931-1941; crop status reports, February-April 1958, and cultivation costs by fields for completed operations, December 1951-September 1952. Other cost records illustrate comparative costs, 1933-1937; and provide a costs report, May 1948.

Crop Record Books include slightly different but similar information for crops from 1908-1915, 1934-1936, and 1949-1952. For the 1908-1915 crops, data includes the tons of cane ground and sugar manufactured, stored, and shipped. There is a separate section detailing the amount of cane produced by field. Crop summaries, 1934-1936, 1949-1952, list the costs by task and field, of clearing, plowing, harrowing, furrowing, trenching and ditch work, and putting in pipe and field water gates, both with Caterpillar machinery and animals. Also included are costs for cutting and transporting seed, seed cane, planting and machine planting, replanting, cultivating, and fertilizing.

A printed volume entitled **Diary of Kilauea Sugar** Plantation Company Crops, January 1903-November 1904, lists the detailed field expenses by field, by task, and by day, with labor costs and number of laborers working on each field and task.

Concerning Fertilizer Use there are correspondence, orders and records of use, 1931-1934, 1936-1944, 1948-1950, 1954-1956, 1958. A Fertilizer Record Book, 1922-1935, lists types, quantities, stocks, and costs of

fertilizers purchased and applied to fields. The volume also records grain purchases, costs, and amounts fed, 1926-1935, including barley, soya bean meal, pineapple bran.

A Field Day Book, July 1888-1890, lists hours and costs of hoeing, overseers, stripping, hauling, oxen, mules, fertilization, and watering and ditches, by field and geographic location. Costs for milling, transportation, and other costs are also included. This volume provides a daily record of hours spent on various tasks and the costs.

Undated Field Maps in the collection also show the fertilizer concentration in the soil. Actual and estimated Field Yield Data are present from 1950-1952, 1954-1955. Other field data include Future Plans for Production, 1956, Gang Performance Data, 1932; and Germination correspondence, test results, and reports, 1950.

Harvesting records include C. Brewer letters about harvesting costs, 1939-1944; harvesting data, 1932, 1934, 1936, 1938-1944, 1952; and a proposal by the HSPA Agricultural Engineering Department for a cut-load system, 1955.

Individual files contain information on irrigation data, crops of 1936-1940; jute bag inventory, February-December 1944, 1950; loading cane, 1936-1937; pre-harvest juice samples, 1939; tasks performed under short term and cultivating contracts, October-November and year end 1937.

There are a number of files listing Outlines of Field Experiments, most from 1932-1957, on crop varieties, experiments in seedling germination, and irrigation methods. Other experiments concerned the results of the use of fertilizers and chemicals or minerals, such as Mitscherlich Pot tests and the effects of nitrogen, phosphate, and potash on the production of cane and molasses. These outlines are not narrative in nature, but are rather a factual listing noting the objective and inclusive dates of the experiment, methodology employed and harvesting results when applicable.

Detailed Reports of Tasks Performed Under Short Term Contracts, October-November and year-end 1937, list various measurements and quantities of work performed under short-term and cultivating contracts on field and other non-field plantation tasks together with the costs and amount of labor employed. Other Reports include monthly statistical data summary sheets, November 1951-October 1952.

Concerning Seedlings, there is correspondence with HSPA about cane purchases, shipment and experiments, 1934; seed cane shipments, April-September 1936; pedigrees of Kilauea Sugar Plantation Co., 1937-1938; yield data, 1931-1936; and seed germination test results, 1935-1940.

Other cultivation records include soil analysis reports, July 1934-June 1939; records of soil conservation, 1937, 1940; stripping results March 1938-April 1940; and tassel data-count reports, 1925, 1934, November 1938-February 1940.

An ah-important part of cane cultivation was availability of an adequate Water Supply. The collection contains ditch and reservoir records, statistics, maps, memoranda, 1952-1957, memoranda about water storage, transportation, measurements, use, and requirements, 1938, 1957; and records of water in reservoirs, 1910. In a separate folder are Kalihiwai Ditch/Princeville ditch agreements, correspondence, maps, plans, specifications, and statistics re: construction, 1912-1943, 1958.

Also important to production of a good crop was Weed Control. Records document arsenic poison applications, December 1938-July 1941; CMU, 1953, a helicopter spraying project, 1949, and weedy spray requirements and herbicide stock reports 1952-1954.

Raw sugar from Kilauea was sent for refining to C & H Refining Corp., Ltd. in Crockett, California. The collection contains records of sugar received by C & H, March 1950-September 1951, July 1954-January 1960 and a standard sugar marketing contract, July 1, 1955. There also is a contract and amendments with Western Sugar Refinery, 1944.

A variety of records document the company's Factory and its production. There are Boiling House data and correspondence, 1934-1937; Factory Expense Charges, January-April 1943; Factory Improvements, 1935-1936, 1939, 1943, including a list of items damaged or destroyed in the mill fire of December 7, 1939; weekly and year to date Factory Production Reports, 1934-1935, 1952, 1954-1956; annual reports of costs of Factory Repairs and lists of repair tasks, 1933-1943; and Long Range Factory Improvements and Proposed Factory Off Season Repairs, 1955-1958.

Also present are daily Goslin Filter Reports, February-August 1936; and Juice Analysis, 1934-1936 and Juice Sample Reports, Fields I-39, 1919-1925.

The production of Molasses from Kilauea sugar is illustrated by small files of contracts, October-December 1934; insurance and shipping information, 1954; stock and production, January-April 1950, and waste, 1958. Slightly more complete information may be found in files of production estimates and wastage, 1932-1943, 1949, 1952, and 1959.

Records of Sugar Processed and Sold include payments for sugar processed in 1939-1941 under the terms of the Sugar Act of 1937; records of sugar in stock, 1937, 1939-1940, 1950, sugar prices, 1912-1943, 1950, 1959-1960; sugar production quota records, 1937-1940; and sugar quality reports (monthly), January-August 1960. There is also a small file of monthly reports, 1938, 1940, of the processing tax on sugar.

Shipping Records include records of mainland and local quota deliveries, December 1949-November 1952, January-November 1954, December 1955-November 1956, and December 1957-December 1960. In addition, there is one folder of earlier shipping, sugar hauling and freight records, 1928-1938 and a folder documenting local sugar sales, 1934-1938, 1940.

RECORDS OF COMMUNITY AND OTHER GROUPS

RECORDS OF COMMUNITY AND OTHER GROUPS include small files and fragmentary materials collected and created by the plantation manager, generally reflecting his interests and involvement in local, community, and territorial/state organizations. Some files are sugar-related but many are not. It is apparent that the manager was invited to join many of these groups due to his prominence in the community. These records have been filed in alphabetical order by name of organization, event, or topic.

Included are small single files about the following groups, individuals, or events:

Fire Warden, 1937

First Annual Soap Box Derby, 1936

Hawaii Employers Council, including minutes, reports, correspondence, 1957-1959

Hawaiian Trucking Association, including bulletins and memorandum, 1941

Ice Industry of Hawaii, Code of Fair Competition, 1934

Kauai Church Committee minutes, March 1933

Kauai Community Chest, including an annual report, 1956 and list of officers and committee chairmen, 1956-1957

Kauai County Fair, 1935-1936, 1938

Kilauea Armistice Day results of field events, 1936-1937

Kilauea Athletic Club minutes, 1938, 1941, 1945

Kilauea Harvest Home Festival field events forms, January 13, 1933

Kilauea Athletic Club minutes, 1938, 1941, 1945
Kilauea Harvest Home Festival field events forms, January 13, 1933
Kilauea TV Association minutes, January-September 1968
Republican Party of Hawaii

A separate file on the Kauai Athletic Union includes the constitution; minutes of the organizational meeting held December 18, 1936, and minutes of the board of governors and committees; and scattered correspondence and financial reports through March 1939. The Union sponsored and promoted interest in amateur athletics on Kauai, including boxing, football, baseball, swimming and volleyball. There was some support of athletic fields and gymnasium and for women's sports.

illustrating interactions with the Kauai Chamber of Commerce is the correspondence of Ray Allen as member of Municipal Affairs and Membership Committees, lists, constitution and by-laws, 1930-1934; and records of the Chamber's promotion and investigation of the marketing of rice, 1935-January 1936.

The Kauai County YMCA is represented by correspondence, minutes and annual reports, 1935-1939; and records of a 1935 playground project.

Also present are Kilauea Community Association correspondence, 1966-1968, and plans of the Annual Halloween Party Committee, 1968-1970.

Box Folder

BOARD OF DIRECTORS' RECORDS

1	1	By-Laws, October 15, 1947
	2	Officers and Directors, 1934-1957 (incomplete)
		Minutes of Meetings (Monthly, Quarterly, and Special)
	3	January-February 1943
	4	March 1945-December 1946
	5	1949-1950
	6	1952, and Annual Stockholders Meeting Minutes March 19, 1952
	7	1954
	8	1955
	9	1959
		Dissolution of Company / Kilauea Sub-Division Committee Records
	10	Correspondence re: Medical Coverage and Pensions for Employees, 1970-1971
	11	Benefits, Repatriation, and Termination, 1970-1971
	12	Preparation for Public Announcement of Dissolution, and Employee Housing Questionnaire, 1966-1969
		Minutes and Notes of Meetings, Correspondence, Memoranda, Maps, Agreements, Forms, and Drafts
	13	July-December 1970
	14	January-June 1971
	15	July-November 1971

MANAGER'S RECORDS

		<u>to Corre</u>
	16	Index to Incoming and Outgoing Letters and Reports, 1936, with list of daily, weekly, and monthly office procedures
2	1	Index to Incoming and Outgoing Letters and Reports, 1950
	2	Index to Incoming and Outgoing Letters and Reports, 1952
	3	Index to Incoming and Outgoing Letters, 1955
	4	Index to Outgoing Letters, 1955
	5	Index to Outgoing Letters and Reports, 1957-1959
	6	Index to Outgoing Letters and Reports, 1960-1961

General Correspondence Files

	7	June 1924-April 1926, with index
	8	April 1926-June 1927
	9	June 1927-August 1929
	10	1932
	11	1937
3	1	1940
	2	1950
	3	1956
	4	1957-1968

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MANAGER'S RECORDS (Continued)

Specific Correspondence Files

- | | | |
|---|----|--|
| 3 | 5 | Agriculture Conservation Program, 1939, 1950-1952 |
| | 6 | Assistants-in-Training Program, April-November 1959 |
| | 7 | Building Costs, 1957 |
| | 8 | Court Case Filed on Behalf of Employee Macario Saludes, October 1935-
March 1937 |
| | 9 | Estimated Kerosene Fuel Costs, 1922, 1935 |
| | 10 | Fair Labor Standards Act, 1939 |
| | 11 | Federal Credit Union, Kilauea, July-August 1938 |
| | 12 | With Filipino Publishers and Organizations, 1937 |
| | 13 | Leased Equipment, 1958, 1960 |
| | 14 | Military Service, 1940-1968 |
| | 15 | Potatoes and Potato Cultivation, 1936-1937 |
| 4 | 1 | Resumes and Employment Opportunities, 1958-1966 |
| | 2 | Solicitations and Donations, 1936, 1938-1942, 1954-1955, 1958-1962 |
| | 3 | Theo. H. Davies and Co. re: Equipment and Purchases for Mill and Fields,
1932-1942-1956 |
| | 4 | Unemployment Compensation Wage and Separation Reports, Social Security
Numbers, 1939 |
| | 5 | U.S. Post Office at Kilauea, 1918-1923 |

San Francisco Office

General Correspondence Files

- | | | |
|--|----|---|
| | 6 | 1932 |
| | 7 | 1936 |
| | 8 | 1937 |
| | 9 | 1938 |
| | 10 | 1940 |
| | 11 | 1940, with Periodic Factory Reports re: Fire Insurance and Sugar in Stock |
| | 12 | 1942 |
| | 13 | 1944 |

C. Brewer and Co., Ltd. Records

General Correspondence

- | | | |
|---|----|------|
| | 14 | 1940 |
| | 15 | 1950 |
| 5 | 1 | 1952 |
| | 2 | 1953 |

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MANAGER'S RECORDS (Continued)

C Brewer and Co., Ltd. Records (Continued)

Circular Letters from C. Brewer

General Circulars

- 5 **3** **1932, 1934**
- 4** **1936-1937**
- 5** **1938-1939**
- 6** **January-June 1940**
- 7** **July-December 1940**
- 8** **1941**
- 9** **1942**
- 10** **1943**

Industrial Engineering Circulars

- 11** **February-December 1959**

Industrial Relations Circulars

- 6 **1** **October 1950, January-July 1951**
- 2** **August-December 1951**
- 3** **1952**
- 4** **1954**
- 5** **January-June 1955**
- 6** **July-December 1955**
- 7** **1956**
- 8** **1958-1959**
- 9** **1960, 1964**

Management Circulars

- 10** **January-June 1950**
- 7 **1** **July-December 1950**
- 2** **1951**
- 3** **1952**
- 4** **1954**
- 5** **January-June 1955**
- 6** **July-December 1955**
- 7** **1956**
- 8** **1958**

- 8 **1** **January-November 1959**

Office Circulars

- 2** **1944**
- 3** **1950**
- 4** **1951**
- 5** **1952**
- 6** **1954**
- 7** **1955**

Purchasing and Supply Circulars

- 8** **1944**
- 9** **1951-1953, 1955, with Monthly Purchasing and Inventory Recapitulation Reports**

Box Folder

MANAGER'S RECORDS (Continued)

C. Brewer and Co., Ltd. Records (Continued)

C. Brewer Department Records

Merchandise Department

8	10	Memoranda, 1949-1950
		Inter-Plantation Comparisons
		Budgetary Labor Control, Cultivation and Factory Grinding Costs
	11	1953
	12	1954
	13	1956
	14	1958
9	1	1959
	2	Crop and Sugar Production, 1937-1941
	3	Cultural Practices, 1948-1955
	4	Efficiency of Factory Work, 1912-1929
	5	Food Commodity Costs (Prices), 1924-1941
		Men-Day Comparisons
	6	October 1926-December 1927
	7	.1928
	8	1929
	9	January-June 1930
	10	1934-1936
	11	1937-1941
10	1	December 1947-1950
		Monthly Payroll Comparisons
	2	December 1950-October 1951, March-December 1952
	3	1955-1956
		Statement "A" Comparisons
	4	1934-1936
	5	1939-1941
		Monthly Letters of C. Brewer
	6	1952
	7	1954
	8	1955
	9	1956
	10	1958
	11	1959
	12	"Sugar in the Bin" and "Your Hit Parade," 1950-1951, 1953
	13	Directors Field Trip, June 10, 1964
	14	Operations Committee Field Trip, March 31, 1967
		Production Reports (Weekly, AU Plantations)
	15	1952
	16	1953
	17	1955
	18	1956
11	1	1959
	2	1960

Container List

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MANAGER'S RECORDS (Continued)

Hawaiian Sugar Planters' Association and Experiment Station Records (Continued)

13	8	Hawaiian Sugar Industry - Comparative Total Cost and Production Data including Storm Damage Expenses, Employee Services and Molasses Expenses, 1960-1973
	9	Reports on the Condition of Kilauea Sugar Plantation Co., 1910, 1914-1915, 1917, 1919-1920 1926
		HSPA Bulletins
	10	Negotiating Bulletins, #1-15 October 1957-June 1958
	11	"Special Bulletins," of the Experiment Station, Nos. 1-8, 1958
	12	"Special! For Supervisors," 1957-1958
		"Special Releases"
	13	1952
	14	1954
	15	1956
14	1	1958
	2	1959
	3	1960
		HSPA Special Projects and Reports
	4	"Animal Litter from Hawaiian Bagasse," 1952
	5	"Application of Fertilizer," 1960
	6	"Bauxite Deposits of Hawaii, Maui and Kauai," 1958
	7	"Economic Analysis of the Sugar Industry," January 18, 1956
	8	"Economic Condition of the Hawaiian Sugar Industry," August 8, 1941
	9	"The Effect of Field Trash on Chemical Control and Recovery and Losses, June 24, 1939
	10	Filipino Immigration Project, 1945-1946
	11	"Furfural from Bagasse," October 1954
	12	"Hardboards from Hawaiian Bagasse," July 1954
	13	"Highlights of Station Activities on Kauai, August 1949-July 1950"
	14	"The Investigation of Utilization of Hawaiian Sugar Cane By-Products," November 1952
	15	Kauai Forestry Project Annual Report, September 1, 1927-August 31, 1928
	16	"Medical Coverage for Salaried Employees," IE Project, April 1956
	17	"Nutritional Deficiency Symptoms in Sugar Cane," November 1933
	18	"Plantation Health Conditions," December 6, 1932
	19	"Sucrose Refinery Stream Treatment," August 1954
	20	"Survey Report of Employee Education and Attitude Patterns on 5 Test Plantations," December 1954
	21	Toads and Pathology, 1934
		Experiment Station Proposed Projects
	22	1952
	23	1960
15	1	1961

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MANAGERS RECORDS (Continued)

Hawaiian Sugar Planters' Association and Experiment Station Records (Continued)

Other HSPA Files

- 15 2 Outline of Field Experiments: Eye Spot Disease - Graphs, Correspondence, 1927
- 3 Patents on Inventions - Memorandum and Agreements, 1958
- 4 Rat Abatement Correspondence and Experiment Reports 1936-June 1937
- 5 July 1937-November 1938
- 6 December 1939-October 1942
- 7 Seedlings-Pedigrees 1935- 1936
- 8 1937-1938
- 9-10 Training Bulletins for Assistant Agriculturalists in Training, Nos. 30-79, September 1934-June 1939

HSPA Committee Records

- 16 1 Agricultural Engineering Advisory Committee Correspondence and News Bulletins, 1946-1947
- 2 Minutes, 1948-1952, 1954-1955
- Arsenic Committee
- 3 Chemical Weed Control 1937-1938
- 4 1939, 1941
- 5 1942-1943, 1945
- 6 By-Products Advisory Committee Confidential Report, Copy 57, "Investigation of Hawaii Sugar Cane By-Products," September 1951
- Minutes
- 7 1952
- 8 1954- 1955
- 9 Technical Report, No. 11, "Utilization of Bagasse for the Development of Lightweight Structural Concrete," May 1955
- 17 1 Diversified Crops Committee Circulars, 1938
- Elguanite Committee Studies (7 folders)
- 2 Introduction and General Summary, March 1952
- 3 Study No. 1, Raw Sugar Production
- 4 Study No. 2, Raw Sugar Refining
- 5 Study No. 3, High Pol Sugar
- 6 Study No. 4, Marketing
- 7 Appendix, Study No. 1
- 8 Appendix, Studies 2-4
- Engineering Committee
- 9 Correspondence, 1940
- 10 Bulletin #57, Committee Memoranda and Reports, 1944
- 11 Bulletin, #67, 1949
- 12 Bulletin #71, 1952
- 13 Bulletin, #72, 1952
- 14 Bulletin, #73, 1956

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MANAGERS RECORDS (Continued)

Hawaiian Sugar Planters' Association and Experiment Station Records (Continued)

HSPA Committee Records (Continued)

		Executive Committee
18	1	Memorandum Noting Appointments to HSPA Committees, 1950
		Experiment Station Committee Minutes
	2	1950
	3	1951-1952
	4	1954
	5	1955
	6	1956
	7	1958-1959
		Factory Engineering Advisory Committee
	8	Minutes, 1952-1955; May, October 1959
		Field Engineering Advisory Committee Minutes
	9	1956
	10	1958-1959
		Industrial Relations Committee
	11	Circular Memoranda and Information Bulletins, 1953
	12	Correspondence, Reports, and Information Bulletins, 1957
19	1	Reports on the Voluntary Repatriation Fund, #9-19, 1957
	2	"Applicable Sugar Price," Report, 1950-January 1956
	3	Transcript of Fair Price Hearing, September 11, 1950
		Labor Saving Devices Committee
	4	Correspondence and Reports, 1931, April-June 1932, July-September 1933, 1944
	5	Correspondence and Blueprints re: Stripping Rolls and Cane Grab, 1938-1939
	6	Bulleting, #9-15, 1931
	7	Bulletins, #1, 3, 6-36, 1932-1935
	8	Bulletins #37-45, 1936-1938
	9	Bulletins, #46, 48, 53, 56, 1939, 1941, 1944, #6-7 1939
		Reports, #6, 9, 21-24, 1923-1927
20	1	Reports, #12, 13, 15-18, 20-24, n.d.
		Sugar Plantations Negotiating Committee
	2	Circular Memorandum, October 1953
	3	Circular Memorandum re: Medical Plan, October 1952, February 1953
	4	Management Bulletins, #1-19, and Conclusion Bulletin, December 1962-August 1963, #a, 3-6, January-March 1966

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MANAGERS RECORDS (Continued)

Hawaiian Sugar Planters' Association and Experiment Station Records (Continued)

HSPA Department Records

Agricultural Department

Agricultural Abstracts

- | | | |
|----|----|----------------------------|
| 20 | 5 | Nos. 1, 8, 9 |
| | 6 | Nos. 13-28 |
| | 7 | Nos. 29-44 |
| | 8 | Nos. 45-58 |
| | 9 | Nos. 60-72 |
| | 10 | Nos. 73-87 (ca. 1939-1940) |
| | 11 | Nos. 88-97 (ca. 1940-1941) |

Agricultural Memorandum

- | | | |
|--|----|---|
| | 12 | August, October, December 1930, February-April 1931 |
| | 13 | Report, "Terms Used on Hawaiian Plantations," 1931 |

- | | | |
|----|---|--------------------------|
| 21 | 1 | Field Photographs |
|----|---|--------------------------|

Genetics Department

- | | | |
|--|---|--|
| | 2 | Annual Report, 1940-1941 |
| | 3 | Reports on Seedlings |
| | 4 | Hamakua Variety Station, 1936, 1939 |
| | 5 | Hilo Variety Station, 1934, 1936, 1938 |
| | 6 | Kauai Variety Station, 1934-1941 |
| | 7 | Kohala Variety Station, 1936 |
| | 8 | Waipio Variety Station, 1936, 1938 |
| | 9 | Seedlings in Replicated Tests with Harvesting Results to Date, June 1936 |

Sugar Technology Department

- | | | |
|----|----|---|
| | 9 | Abstracts of Reports, September 1933-December 1936 |
| | 10 | Activities Reports (Monthly) |
| | 11 | 1934 |
| | 12 | December 1935-1936 |
| 22 | 1 | January-December 1937 |
| | 2 | 1938 |
| | 3 | February-December 1939 |
| | 4 | Activities Reports (Quarterly) |
| | 5 | 1940 |
| | 6 | 1941-1943 |
| | 7 | Special Report, "Cane Cleaner Installations," 1953 |

Hawaiian Sugar Technologists

- | | | |
|--|----|---|
| | 8 | Correspondence, Minutes, and Other Records |
| | 9 | 1948-1951 |
| | 10 | 1953-March 1955 |
| | 11 | December 1958-October 1959 |

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MANAGER’S RECORDS (Continued)

Other Island Planters’ Associations

- 23 1 Hawaii Island Planters’ Association
Minutes, 1937-1941, 1944-1945, 1947-1948, February-June 1958
- 2 Kauai Planters’ Association
Correspondence, 1952
Minutes
- 3 1918-1920, 1928, 1930, 1937-1939 (incomplete)
- 4 1940-1945
- 5 1946-1947, 1952-1955 (incomplete)
- 6 Minutes and Proposed Public Health Regulations, 1956-1959
Industrial Relations Committee Minutes
- 7 May 1955-1956
- 8 1957-1958, January-August 1959
- 9 1960
- 10 Maui Planters’ Association
Minutes, 1937-1939, 1945, 1948
- 11 Oahu Planters’ Association
Minutes, 1937-1948 (incomplete)

Manager’s Journals

- 24 1 1931 Pocket Notebook 1927- 1934
- 2 1932
- 3 1933
- 4 1934
- 5 1943

Reports

Manager’s Reports

- 6 Mill Work Weekly and Monthly), December 1939
KiIauea Sugar Plantation Co., San Francisco (Monthly Letters)
- 7 December 1931-1932
- 8 1934-1935
- 9 1936-1937
- 10 1939
- 25 1 1941
- 2 1942
KiIauea Sugar Company, Honolulu (Monthly)
- 3 1957
C. Brewer and Co., Ltd. (Weekly Letters)
- 4 1932
- 5 1934
- 6 1936
- 7 1938
- 8 1939
- 9 1940

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MANAGER'S RECORDS (Continued)

Reports (C o n t i n u e d)

Manager's Reports (Continued)

		C. Brewer and Co., Ltd. (Weekly Letters) (Continued)
25	10	1941
	11	January-October 1942
	12	July-December 1958
	13	Food Commodity Cost Reports, 1924-1944
	14	"Hit Parade" Figures, 1954, 1956
		Agricultural Reports (Monthly)
26	1	December 1944-August 1945
	2	September 1945-June 1946
	3	July 1946, 1947-1950
	4	November-December 1951, 1952-1953
		Auto Truck (Monthly)
	5	1934-1939, January-October 1946
	6	Automobiles, Trucks, Tractors, Equipment, and Implements - Lists of Cost and Repair Data, 1946-1948
		Bacteriological Analysis of Water
	7	January-November 1932, February-October 1934
	8	January-November 1937, December 1938-October 1939
	9	January-December 1941
		Rat Control
	10	Poisoning Experiments, 1936-1939
		Catch Statistics
	11	1936-1939
	12	1940-1945
	13	September 1945-June 1946
	14	July 1946, 1947-1953
		Tractor (Monthly)
	15	1934-1939, January-November 1946

COMMITTEE AND DEPARTMENT RECORDS

		Housing Committee Minutes
27	1	1949-1959
	2	1960-1970
		Improvements and Cost Reduction Committee and Cost Control Committee
	3	Minutes, 1957
		Joint Medical Committee
	4	Minutes, July 1955-February 1960
		Nutrition Committee
	5	Circulars #3-11, September 1938-November
	6	Operations Committee Field Trip, September 18, 1963
		Reports
	7	"Welfare and Sanitation on Kilauea Plantation," 1919-1920

Container List

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FINANCIAL RECORDS

27	8	Correspondence, including Check Signing Procedures, 1944-1945
		Correspondence re: Supplies
	9	1932
	10	1934, 1936
	11	1937-1939
	12	1940-1943
	13	1952, 1954-1955

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1 Analysis of Accounts, 1938-1940 and Rainfall Records, X385-1970

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28	1	Audit Reports, 1934, 1936-1945, 1950, 1952, 1954
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	2	1921-1936
	3	1932, 1934
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	6	1940-1943, 1949
	7	1950-1952, 1954-1956
	8	Budgets, 1937-1947
	9	Annual Budget Reports, 1953-1955
	10	Budgets and Proposed Authorized Project Data Sheets, including Calculation of Profitability of Capital Investment Charts, 1957
	11	Budgets and Supporting Materials, 1956-1961
29	1	Budgets of Capital Expenditures and Cost of Crops, 1929-1940, 1943, 1950-1953
	2	Budgets of Purchases Reports and Purchase and Inventory Records, 1950, 1952-1953

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2		January 1882-January 1884
3		July 1886-September 1894
4		October 1894-June 1899*
5		April 1899-June 1905*
6		July 1905-June 1907
7		July 1907-December 1911
8		January 1912-October 1915
9		November 1915-July 1918
10		August 1918-August 1921
11		September 1921-June 1924
12		June 1924-April 1927
1	3	May 1927-December 1929
14		January 1930-September 1932
15		October 1932-July 1935
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Cash Vouchers (Receipts)

29	3	October-December 1929
	4	January 2-May 31, 1930

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	6	September 1-December 30, 1930
	7	January 3-February 19, 1935
	8	March 9-May 9, 1935
	9	May 10-July 1, 1935
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	13	Debit and Credit Reports (Detailed, Monthly), 1941-1943
		Draft Advices
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	6	Financial Forecasts (Annual), 1930, 1932-1934
		Financial Requirements
	7	1937, 1939, 1945
	8	1950-1952, 1954-1956
	9	Financial Reports (Quarterly), as adjusted by C. Brewer, 1956
	10	Fixed Cash Forecasts, June 1950
		Insurance
		Annuity and Insurance Reports to C. Brewer re: Prudential Insurance Co.
	11	July 1953-December 1955
	12	June 1957-December 1958
	13	1959-1960
		Automobile Insurance Correspondence, Claims, and Reports
31	1	1936-1937, 1939-1940, 1943
	2	1954, 1958
		Fire Insurance
	3	Correspondence, and Fuel Oil Tank Installation, 1932
	4	Buildings and Fire Prevention, 1936-1937
	5	"Fire Insurance Reports," letters from San Francisco re: Sugar Insured, 1944
		Group Insurance Reports (Prudential)
	6	December 1958-December 1959
		Monthly Reports
	7	1954
	8	1955
	9	1956, 1958
	10	Policy Renewals (Monthly), 1939-1941
	11	War Damage Insurance Correspondence, Lists of Property with Values, 1942
	12	Workmen's Compensation Correspondence, 1937-1938
	13	Inventory of Plantation Supplies, December 31, 1950
	14	Invoices for Kilauea Sugar Plantation Co., through H. Hackfeld, September 1879-February 1880

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FINANCIAL RECORDS (Continued)

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32 1 January 3-May 1, 1911
2 May 8-July 31, 1911

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3 August 1922-June 1931
4 February 1931-February 1936

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General Journals

17 July 1886-May 1890
18 June 13, 1890-September 1894
19 October 1894-July 1899
20 July 1899-April 1900, also including cash or ledger-type entries,
September 1903-July 1906
21 Special Journal, July 1888-October 1894

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32 5 January-August 1951
6 September-December 1951

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Ledgers

22 January 1882-October 1883
23 July 1884-June 1886
24 July 13, 1886-June 1888
25 July 1, 1899-May 31, 1900
26 January 1890-September 18%
27 October 1892-September 1894
28 October 1894-June 1899
29 General, April 1899-March 19%

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33 1 1924-1937

2 Losses, Estimated Damage from Hurricane Dot, 1959
3 Organization and Merger Expenses, 1955-1956

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30 January-December 1886
31 January-June 1888(?)
32 July 1888-June 1889
33 July-September 1890

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6 "Record Book," 1924-1947

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		San Francisco and Agents Invoices
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35		August 1916-March 1921
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		Tax Records
		Electrical Energy Tax
	10	Correspondence with C. Brewer re: Federal Tax, 1936, 1938-1945
	11	Federal Withholding Tax Correspondence and Returns, 1944, 1949-1950
	12	Federal Withholding Tax (20%) (Monthly), 1943, 1945
		Gross Income and Consumption Tax Returns (Hawaii)
	13	Annual, 1935-1938, 1944, 1949, 1951, 1953, 1955
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	14	1935-1941
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	16	1949
	17	1950
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	3	1941-1948
	4	Processing Tax on Sugar - Correspondence, 1939, 1941-1942
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	5	Assessment Returns and Reports of Sales (Monthly), 1950
	6	Returns, 1936-1937, 1940
	7	Returns on 2% Tax on Compensation, 1943-1945, 1949-1950, 1952
		Social Security Tax Returns and Correspondence (Federal)
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	9	1942, 1945
		Unemployment Compensation Tax Returns (Hawaii)
	10	Quarterly, 1938-1944
	11	Monthly, 1949-1952, 1954-1956
		Unemployment Relief Tax (Hawaii)
	12	Correspondence, 1937-1938, 1940

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36		1922-1926
37		1932-1936
38		1937-1939
39		1940-1942

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40 **Hospital Accounts Receivable, December 1929-December 1930**

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34	13	Correspondence Re: Number of Indigents Treated, 1934, 1936-1941
	14	Maternity Hospital Regulations, January-September 1938
		HSPA - Monthly Health Reports
	15	1934
	16	1936-1937
	17	1938-1940
	18	January-November 1941
35	1	Inventory of Drugs and Medicine, January 9, 1942
	2	Outside Medical Consultation and Reference Requests, Bills from Outside Medical Specialists for Employees, 1956-1957
	3	Publicity (Near Print) re: Venereal Disease, 1918-1919
	4	Tax Free Alcohol, 1932, 1934, 1937-1940

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5	General - Between ILWU and KiIauea Sugar Plantation Co., 1949-1957, 1959
6	Re: Proposed Agreement - Amendments Between ILWU and KiIauea Sugar Plantation Co., 1949-1953, 1955-1958, 1960

Reports

7	"Medical Care in the Territory of Hawaii," ca. 1952	
8	Agreement (Contract) Booklets, 1945, 1947-1948, 1950-1951, 1963, 1965-1966, 1969	
9	Medical Agreements, 1958-1966	
	Collective Bargaining	
10	Agreements, ILWU and KiIauea Sugar Plantation Co., 1947-1948	
11	Agreements, ILWU and KiIauea Sugar Plantation Co., 1949-1951 and Amendment to Agreements, January 10, 1951	
	Memorandum Agreements (Drafts)	
12	1950-1952	
13	1954	
14	1958	
	General Contract Proposals and Comparisons with Working Contract	
36	1	1952
	2	1960

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- 36 3 ILWU Constitution Affidavit Noting Merger of Locals 149 and 142 into Local 142, 1950
- 4 ILWU Radio Address By Louis Goldblatt, International Secretary-Treasurer, November 15, 1946
- Local 142 Publications
- 5 ILWU Radio School of the Air, 1951,' 1952, Jack Hall commentator
- 6 "Sugar Negotiations, January 1952-August 1953, and Ilocano Translation, August 1953
- "Union Beacon"
- 7 1965-1966
- 8 1967-1968
- 9 1969-1971
- "Voice of the ILWU
- 10 August 1968, July-September 1969
- 11 1970
- 12 January-July, September-November 1971
- Union Dues Listing
- 13 1952
- 14 1954
- 15 1955
- 16 1 9 5 8
- 17 1959
- 37 1 1960
- 2 1950 (Local 149)
- Medical Plan
- 3 Proposals, Counters and Comparisons, 1953
- News Releases
- 4 Sugar Plantations Negotiating Committee re: Talks with ILWU, June-October 1952
- Pensions
- 5 Proposals, Drafts and Agreement, 1954
- Strike (1958)
- Industry Coordinating Committee Daily Reports, all Plantations
- 6 January-February 1958
- 7 March-April 1958
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Correspondence (General) and Maps

- 9 1917-1919
- 10 1920-1924
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- 12 1931-1935
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	2	Native Church Premises, 1932
		Bertehmann-Lucas Litigation
	3	Correspondence, Legal Records, and Maps, 1922-1938, 1956
		Gay and Robinson
	4	Correspondence, 1957-October 1958
	5	Housing Perquisite Survey and Rental Rates, 1946
	6	Housing Questionnaire to Employees, 1950
	7	Kaapuna Hui Agreement, n.d.
		Kalihiwai Sub-Division, for Tidal Wave Victims
	8	Correspondence and Maps, July 1957-December 1958
	9	Indenture, Right-of-way, and Resolution #30, September 12, 1958
		Kilauea Sub-Division
	10	Correspondence and Housing Inventory, 1956-1957
		Leased Land
	11	Domestic Water Supply for Town of Kalihiwai - Correspondence, 1934
	12	Fernandez, WA, for Moving Picture Hall - Correspondence, 1934, 1944
	13	Kong Lung Co. Store - Correspondence, 1922, 1934, 1943
	14	Mutual Telephone Co. Substation - Correspondence and Maps, 1934
	15	Pineapple Growers - Correspondence and Maps, 1925-1934, 1937
	16	Leases, Agreements, and Lists, 1907-1911, n.d. (some in Hawaiian, Including Copy of 1859 Agreement)
39	1	Mahikoa Subdivision
		Correspondence, 1958-1959
	2	Miscellaneous Valuations and Land Records, n.d. (post 1899)
		Moloaa Hui Lands
	3	Correspondence, Agreements, and Maps, 1918-1923, 1932
	4	Morgan, Catherine P. Lands, Pilaa, Purchase of, 1918-1921
		Plantation Houses and Buildings
	5	Beautification Plan, 1962
	6	Maintenance and Repair Records and Other Cost Figures, May 1953-December 1956
	7	Proposed Reservoir in Lepeuli, 1917
	8	Public Utilities Commission - Correspondence and Invoices Re: Electrical Supply, 1930-1931, 1934, 1949
	9	Real Property Schedules, 1945, 1949, 1955
		Revaluation of Real Estate
	10	1939-1941
	11	1943
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	14	1944-1951, 1954, 1957-1958, 1960-1961 1964
	15	Road and Highway Construction Plans, 1960
	16	Sewage System, 1937
40	1	Subdivision Plans - Maps, Appraisal, ca. 1950
	2	Survey Stations

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- 40 3 Tax Records (Real Property)
 - Assessments and Exemptions, 1934-1956
- 4 Water
 - Domestic, Blueprints for Pipeline, July 1921
- 5 Weir Readings and Blueprints for Water Level Recorder, 1922, 1926

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- 6 Correspondence with War Department and Military Officials, Re: Horse Breeding, 1937-1939
- 7 Bull Pedigrees and Documents of Transfer Reports
- 8 Cattle Ranch, 1918, 1922, 1933
- 9 Of Horses and Colts, 1934-1939
- 10 Kilauea Dairy - Milk Analysis Results, 1937-1938, 1941-January 1942 Ranch
- 11 Correspondence, Values and Round-up Data, 1930, 1935-1937, 1943
- 12 Inventory (Monthly), February 1940-December 1943
- 13 List of Animals Killed and Died, from August 1, 1921-September 30, 1922
- 14 Report (HW) ca. 1920s
- Stable. Feed (Monthly)
 - 15 August 1922-December 1926
 - 16 February 1927-November 1929
 - 17 January 1930-November 1932
 - 18 January 1933-December 1935
- 41 1 January 1936-September 1939
- Feed Stock (Monthly; formerly Stable Feed Reports)
 - 2 December 1939-November 1940
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- Correspondence and Related Records
- 5 Additional Wage Payments, 1938
- 6 Benefit and Pension Information, 1936-1938, 1940-1941, 1945, 1947-1948, 1952-1954, 1957-1958, 1960-1961
- 7 Conversion of Perquisites, including Employee Perquisite Questionnaires, 1954
- 8 Employee Goggles, Prescription and/or Safety, 1949
- 9 Employee Grievances, March 1949-June 1968
- 10 Employee Retirement, Industrial Accident Claims and Company Medical Plan, 1954-1955
- 11 Employee Travel Arrangements, 1944
- 12 Employment Verification, Pension and Benefit Information, 1932-1960 (incomplete)

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- 41 13 **Filipino Employees Travel Assistance**
 - 14 **1932-1934**
 - 1936-1938, with Individual Income Tax Returns for Departing Aliens**
 - (including photographs)**
 - 42 1 **1939-1940, 1948-1949, with Individual Income Tax Returns for**
 - Departing Aliens (including photographs)**
 - HSPA Division of Filipino Affairs, re: Passage, 1%1-October 1964**
 - HSPA Employment Office, 1937-1938**
 - Job Classifications, Descriptions and Policies, Correspondence with C. Brewer**
 - Personnel Administrator Harold He, 1959-1961**
 - Kanemoto Estate, June 1919**
 - Salary Increases, 1945**
 - 7 **Adult Education, 1967-1969**
 - Benefits**
 - 8 **Sick Leave, Travel Insurance and Long Term Disability, 1968, 1971**
 - Bulletin Board Notices to Employees**
 - 9 **1945-1946, 1948-1950**
 - 10 **1951-1956**
 - Company Policies**
 - 11 **Personnel Policies and Procedures, 1955-1959**
 - 12 **#1-19, ca. 1950s**
 - 13 **#20-40, ca. 1950s-**
 - 14 **1969**
 - Safety - Minutes, Correspondence and Accident Records**
 - 15 **1939-1940**
 - 16 **1951, 1958**
 - 17 **1959-1960**
 - 18 **1960-1970**
 - 43 1 **Rules, (Drafts by C. Brewer), 1968**
 - Employees**
 - 2 **Ratings, 1950**
 - 3 **Recreation, Kilauea Aloha Club, By-Laws and Architectural Rendering, n.d.**
 - 4 **Lists of those with Annual Earnings of \$800.00 or More, 1931, 1934-1935,**
 - 1938-1940**
 - 5 **Levies, 1951-1954**
 - 6 **List of, ca. 1955-1956**
 - 7 **Males, List of, June 1955**
 - 8 **skilled and Salaried Employees with Monthly Earnings of \$100.00 or More,**
 - 1931-1934, 1936-1939, 1942, 1944, 1946**

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43	9	Filipinos, List of Employees, ca. 1930s
	10	Grievances - Index for Grievance Reports, 1949-1960
		HSPA Census of Hawaii Sugar Plantations
	11	June 30, 1932
	12	June 30, 1934
	13	June 30, 1936
	14	June 30, 1937
	15	June 30, 1938
	16	June 30, 1939
	17	June 30, 1940
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	20	June 30, 1944
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		Housing
	22	Classification of Plantation Houses, Rents, November 1946
	23	Rental Schedules and Rental Changes, 1947
44	1	Survey for Requests for New Houses (Olokele Type), 1947
	2	Japanese-US Labor Comparison Rates, n.d. (in Japanese)
		Job Applications and Letters of Interest
	3	1932-1936
	4	1937-1938, 1940
		Job Descriptions
	5	Created 1947-1964, reviewed 1965
	6	1948-1969
	7	Job Evaluation Manual and Job Classification Manual 1948
	8	Job Evaluation Worksheets, October 9, 1947-December 11, 1947
	9	Kilauea Boarding House Rules, Correspondence and Inventory, n.e.
		Labor Reports
	10	Monthly to C. Brewer, Form 54
	11	Monthly and Annual, Form 54
		Management Development Program
		Job Descriptions and Explanation of Responsibility and Authority
	12	1956, 1958, 1963
	13	1965, 1967, 1971
		Manning and Equipment Assignment Tables
	14	August 1, 1955
45	1	March 1, 1956
	2	May 1, 1960
		Medical Plan-Applications
	3	1946
	4	1946, 1947-1954

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44	July 1885-February 1888
45	March 1888-December 1889
46	January-October 1890
47	January 1901-January 1902
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49	March-November 1902
50	August-December 1909, January 1911
51	January-November 1910
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67	November 1916-May 1917
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69	June 1917-October 1918 (book 1)
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71	July 1917-September 1918 (book 1)
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73	May 1920-April 1922
74	1915-1916 (listing name, bango number, and amount paid, with totals by ethnic group)
	Bonus Books (Record of Bonus Paid to Employees)
75	November 1916-October 1917 (contract and plantation work, by ethnic group, name, and bango number)
76	November 1935-September 1938, with Labor Reports
	Payments on Contracts
77	December 1915-March 1917
78	April 1917-March 1918
79	April 1918-May 1919
80	July 1930-October 1939

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- 45 5 Morale Survey, including Survey Evaluation and Results, 1960
- 6 Payroll Information for Hawaii Employers Council Research Department, October 1950-September 1952
- Pensions
- 7 Applications, 1942-1946, 1949-1950, 1952
- 8 Paid-Annual Listings, 1933-1937, 1939, 1940-1943, 1945, 1949-1950, 1952, 1954-1955
- 9 1957-1962 and Service Records, 1958-1960
- 10 Personnel and Athletic Director's Reports (Monthly), February 1938-June 1941
- 11 Plantation Census (Annual, as of June 30), 1934-1958
- 12 Puerto Rican Laborers, Wages and Minimum Wages, 1931-1939
- 13 Salary Administration Procedures and Manual, 1969
- 14 Schedule for Salaried Employees Appraisal, 1956-1957, 1967, 1969-1970
- 15 Selective Service Employee Deferments, May 1941-January 1942
- Strike (1958)
- 16 Daily Strike History Sheets, January 27-June 5, 1958
- 17 Summary of Work Opportunity for Bargaining Unit Employee Forms, December 1954-October 1955

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- 81 August 1892-May 1893
- 82 April-November 1894
- 83 December 1894-August 1895
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- 85 December 1900-December 1901
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- 88 October-December 1907; January 1911-December 1913
- 89 January 1908-December 1910

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- 45 18 Summer Employment-Lists of Employees and Applicants, Reports and Letters, 1956-1970
- 19 U.S. Plantation and Sugar Mill Census, Kilauea Sugar Plantation and Kilauea Dairy, 1940
- 46 1 Varona Agreements - Applications and Correspondence, January 1938-March 1939, 1942
- 2 Wages - Additional Wages Paid under Sugar Act of 1937, 1938 and 1939
- 3 War Manpower Commission, Hawaii Director and Military Governor, Correspondence, Bulletins and Labor Reports, 1942-1945

PUBLICATIONS

- 4 Index to Planters' Records (records housed in KHS Library)
- 5 "Collective Bargaining Provisions in Hawaii," June 1950
- 6 "Earnings of Sugar Workers in Hawaii 1940-1947," 1947
- 7 "Hawaiian Sugarcane Handbook 6-SU," December 1956
- 8 "Labor Relations in the Hawaiian Sugar Industry," 1957
- 9 "Plantation Health Bulletins," July October 1939; January, July 1940; October 1941

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PUBLICATIONS (Continued)

- 46 10 **“The Sugar Plantation in Hawaii: A Study of Patterns of Management and Labor Organization,” June 1965**
- 11 **Periodic&**
- 12 **“Sugar Workers Bulletin,” 1957-1958, 1961-1966, 1968-1969**
- 13 **“Weekly Newsletter”**
- 14 **May 1956-1958**
- 15 **1959-1960**
- 1 **“Hawaii’s Sugar News,” January-April 1959**
- 2 **“Kilauea Newsletter”**
- 3 **1961-1963**
- 4 **1964-1965**
- 5 **1966**
- 6 **1967**
- 7 **1968**
- 8 **“The Namahana News”**
- 9 **1956**
- 10 **February-December 1957**
- 11 **1958-1959**
- 12 **Newsprint Copies and Clippings**
- 13 **Clippings, General**
- 14 **Sanford Zalburg Reports on Sugar, Honolulu Advertiser, 1961**
- 15 **Stone Buildings**

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- 11 **Re: Crop Log Analysis, 1954**
- 12 **Re: Mill Operations, Equipment, and Purchases**
- 13 **1932**
- 14 **1934**
- 15 **1936**
- 1 **January-June 1937**
- 48 1 **July-December 1937**
- 47 16 **January-June 1938**
- 48 2 **July-December 1938**
- 3 **1939**
- 4 **1940, also Boiler Inspection Reports**
- 5 **1941**
- 6 **1942**
- 7 **1944**
- 8 **1949**
- 9 **1958**
- 10 **1959, 1966**
- 49 1 **Base Production Committee**
- 2 **Questionnaires and Data, 1947, 1950-1951**
- 3 **Boiling House-Data and Correspondence, 1934-1937**

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- 49 3 Hawaiian Raw Sugar Received at Crockett, California**
- 4 March 1950-September 1951**
- 5 July 1954-January 1960**
- 6 Standard Sugar Marketing Contract, July 1, 1955**
- 7 Comparative Costs, 1933-1937**
- Contract and Amendments with Western Sugar Refinery, 1944**
- Completed Field Reports**
- 8 Fields 1-5, Crops 1936-1937**
- 9 Fields 6-7, Crops 1936-1947**
- 10 Fields 8-10, Crops 1937-1946**
- 11 Fields 11-16, Crops 1939-1946**
- 12 Fields 17-20, Crops 1939-1945**
- 13 Fields 21-29, Crops 1937-1946**
- 14 Costs Report, May 1948**
- 15 Crop Costs ("Industry Stepladder"), December 1951-October 1952**
- 16 Crop Estimates, 1934-1935, 1938**

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- 90 Crop Records**
- 91 Crop Record Book, Crops 1908-1915**
- 92 1934-1936 Crop Summaries**
- 1949-1952 Crop Summaries**

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- 49 17 Crop Schedules, 1931-1941**
- 50 1 Crop Status Reports, February-April 1958**
- 2 Cultivation Costs By Fields for Completed Operations, December 1951-September 1952**

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- 93 Diary of Kiiauea Sugar Plantation Company Crops, January 1903-November 1904**

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- 50 3 Factory Expense Charges, January-April 1943**
- 4 Factory Improvements, 1935-1936, 1939, 1943, with List of Items Damaged or Destroyed by Mill Fire of December 7, 1939**
- Factory Production Reports (Weekly and Year to Date)**
- 5 1934-1935, 1952**
- 6 1954**
- 7 Weekly, February-December 1955**
- 8 Weekly, 1956**
- 9 Factory Repairs, Annual Reports of Costs (Charges) and List of Repair Tasks, 1933-1943**

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- 50 10 1931-1933
- 11 1934
- 12 1936-1939
- 13 1940-1941
- 14 1942
- 15 1943-1944, 1948-1950
- 16 1954-1956, 1958
- 51 1 Fertilizer Record Book, 1922-1935, including Grain Purchases, 1926-1935

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- 9 4 Field Day Book, July 1888-1890
- 51 2 Field Maps (with Fertilizer Concentration in Soil), n.d.
- Field Yield Data (Actual and Estimated)
 - 3 1950-1952
 - 4 1954-1955
- 5 Future Plans for Production, 1956
- 6 Gang Performance Data, 1932
- 7 Germination - Correspondence, Test Results, and Reports, 1950
- 8 Goslin Filter Reports (Daily), February-August 1936
- Harvesting
 - 9 Costs of, C. Brewer Letters, 1939-1944
 - 10 Data, 1932, 1934, 1936, 1938-1944, 1952
 - 11 Proposal for Cut-Load System, by HSPA Agricultural Engineering Department, 1955
- 12 Irrigation Data, Crops of 1936-1940
- 52 1 Juice Analysis, 1934-1936
- 2 Juice Sample Reports, Fields 1-39, 1919-1925
- 3 Jute Bag Inventory, February-December 1944, 1950
- 4 Kaihiwai Ditch/Princeville Ditch Agreements, Correspondence, Maps, Plans, Specifications, Statistics re: Construction, 1912-1943, 1958
- 5 Loading Cane, 1936-1937
- 6 Local Sugar Sales, 1934-1938, 1940
- 7 Long Range Factory Improvements and Proposed Factory Off Season Repairs, 1955-1958
- Molasses
 - 8 Contracts, October-December 1934
 - 9 Insurance and Shipping Information, 1954
 - Production Estimates and Wastage
 - 10 1932-1942
 - 11 1943, 1949
 - 12 1952, 1959
 - 13 Stock and Production, January-April 1950
 - 14 Waste, 1958

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	2	1938-1943
	3	Mitscherlich Pot Tests, 1931-1941
	4	Molasses, Application of Different Types of Fertilizer, 1932-1934
	5	Nitrogen, 1934-1952
		Phosphate (P205)
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		Harvesting Results
	7	1932-1935
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	9	1941-1945, 1947
54	1	Potash (K20), 1932-1941
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	4	Processing Tax on Sugar (Monthly Report), 1938, 1940
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	5	Monthly Statistical Data Summary Sheets, November 1951-October 1952
	6	Tasks Performed Under Short Term and Cultivating Contracts, October-November and Year End 1937
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	7	Correspondence with HSPA re: Cane Purchases, Shipment and Experiments, 1934
	8	Seed Cane Shipments, April-September 1936
	9	Pedigrees of Kilauea Sugar Plantation Co., 1937-1938
	10	Yield Data, 1931-1936
	11	Seed Germination Test Results, 1935-1940
		Shipping Records
		Mainland and Local Quota Deliveries
	12	December 1949-November 1950
	13	January-December 1951
	14	January-November 1952
	15	January-November 1954
55	1	December 1955-November 1956
	2	December 1958-December 1960
	3	Shipping, Sugar Hauling and Freight Records, 1928-1938
	4	Soil Analysis Reports, July 1934-June 1939
	5	Soil Conservation, 1937, 1940
	6	Stripping Results, March 1938-April 1940
	7	Sugar Act of 1937, Payments for Sugar Processed in 1939-1941
	8	Sugar In Stock, 1937, 1939-1940, 1950
	9	Sugar Prices, 1912-1943, 1950, 1959-1960
	10	Sugar Production Quota Records, 1938-1940
	11	Sugar Quality Reports (Monthly), January-August 1960
	12	Tassel Data-Count Reports, 1925, 1934, November 1938-February 1940

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SUGAR PRODUCTION RECORDS (Continued)

- Water Supply
- 56 1 Ditch and Reservoir Records, Statistics, Maps, Memoranda, 1952-1957
2 Memoranda re: Storage, Transportation, Measurements, Use, and Requirements, 1938, 1957
3 Water in Reservoirs, 1910-1948
- Weed Control
- 4 Arsenic Poison Applications, December 1938-July 1941
5 CMU, 1953
6 Helicopter Spraying Project, 1949
7 Weedspray Requirements and Herbicide Stock Reports, 1952-1954

RECORDS OF COMMUNITY AND OTHER GROUPS

- 8 Fire Warden, 1937
9 First Annual Soap Box Derby, 1936
Hawaii Employers Council
10 Minutes, Reports, Correspondence, 1957-1959
Hawaiian Trucking Association
11 Bulletins and Memorandum, 1941
12 Ice Industry of Hawaii, Code of Fair Competition, 1934
Kauai Athletic Union
13 Constitution; Minutes of Organizational Meeting, Board of Governors, Committees; Correspondence, and Financial Reports, December 1936-March 1939
14 Correspondence, 1937-1938
Kauai Chamber of Commerce
15 Correspondence of Ray Allen (as Member of Municipal Affairs and Membership Committees), Lists, Constitution and By-laws, 1930-1934
- 57 1 Promotion and Investigation of Marketing of Rice, 1935-January 1936
Kauai Church Committee
2 Minutes, March 1933
Kauai Community Chest
3 Annual Report, 1956; List of Officers and Committee Chairmen, 1956-1957
4 Kauai County Fair, 1935-1936, 1938
Kauai county YMCA
5 Correspondence, Minutes and Annual Reports, 1935-1939
6 Playground Project, 1935
KiIauea Armistice Day
7 Results of Field Events, 1936-1937
8 KiIauea Athletic Club
Minutes, 1938, 1941, 1945
Kilauea Community Association
9 Correspondence, 1966-1968
10 Annual Halloween Party Committee Plans, 1968-1970
KiIauea Harvest Home Festival
11 Field Events Forms, January 13, 1933

Container List

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57	12	Kilauea TV Association Minutes, January-September 1968
	13	Republican Party of Hawaii