

Finding Aid to the
MOKIHANA CLUB RECORDS,
KAUA'I, HAWAII
Records, 1905 - 1996

KAUA'I HISTORICAL SOCIETY
Lihue, Kaua'i, Hawaii 96766

MOKIHANA CLUB, KAUA'I, HAWAII. RECORDS, 1905 - 1996.
13.5 cubic feet (27 boxes)

I. ABSTRACT

These records were created by the Mokihana Club and document the 90 year history of the oldest women's social and civic organization on Kauai.

The records have been arranged into eight series: Administrative and Official Documents, Committee Records, Correspondence, Financial Records, Legal Records, Newsletters, Photographs, and Scrapbooks. Seven scrapbooks contain newspaper articles, newsletters, correspondence and other materials that cover more than one series or sub-series.

This collection of records reflects the significant contributions made by the Mokihana Club to the social, civic and cultural needs of the Kauai community. Formed in 1905, this women's organization led early efforts which resulted in the formation of the Kauai Outdoor Circle, the Kauai Concert Association, and the hiring of the first public health nurse on Kauai. As Mokihana Club historian Alice Wedemeyer stated, "The Mokihana Club was said to resemble a federation of mini-clubs under one guiding hand...."

The **ADMINISTRATIVE AND OFFICIAL DOCUMENTS RECORDS** series includes the Club Constitution and By-laws, Annual Reports, Publications written about the history of the organization (The Story of the Mokihana Club of Kauai by Alice Wedemeyer, and a self-published pamphlet by Club Historian, Joan Mills, entitled, "Reflections"), President's Reports and Club Yearbooks. Also included are the Minutes of Meetings of the Board of Directors and the General Membership Meetings, 1905 - 1996, and annual summaries of the minutes from 1905 to 1927.

The **COMMITTEE RECORDS** series contain the records of the following committees: Beautification, Community Education, Community Entertainment, Fashion Show, Fundraising, Garden Club, Historian, Hostess, Humane Society, Membership, Music (including Piano, Scholarship, and Symphony), Nominating, Outdoor Circle, Pan Pacific "Peace", Program, Public Health (also called Community Service), Publicity, Relief, Resolutions, Social Service, Study Club, Symphony and Village Improvement. The House committee records are filed with the Legal series, Lihue Hall sub-series.

The **CORRESPONDENCE** series contains incoming and outgoing general correspondence of the President and Corresponding Secretary dating from 1940 through 1996. Correspondence specific to a series or sub-series (i.e., Committee Records, Legal Records) is generally included with the series records and not duplicated in this series.

The **FINANCIAL RECORDS** series includes Bank Statements and Check Registers, Cash Books, Ledgers, Receipts and Invoices, Tax Returns, Treasurer's Reports, and Savings Account reports. Dates in this series span 1919 - 1991 with gaps.

The **LEGAL RECORDS** series of the organization include the documents relating to the ownership, use of, and insurance on the Lihue Hall, State Department of Commerce and Consumer Affairs annual statement, Inventory of Items Owned, and a contract with Alice Wedemeyer to sell The Story of the Mokihana Club of Kauai.

The series of **NEWSLETTERS** begins in 1964 and ends with the December 1994 issue. The monthly newsletters contain the minutes of Board and General Membership meetings, announcements and programs. The **PHOTOGRAPH** series contains a few photographs. Seven **SCRAPBOOKS** titles include: History, Symphony, Beautification, and general scrapbooks of programs, newsletters, clipping, and photos.

With a few exceptions, the collection is in good condition. Fragile documents have **been** interfiled with acid free paper. Deteriorating records and clippings were photocopied on to acid free paper. Scrapbooks are in fair condition because letters, newspaper clippings and other paper materials have **been** pasted into the albums. Handwritten, original and carbons, typewritten, mimeographed, duplicator, computer generated materials, news clippings and photographs are included in this manuscript collection.

Interested researchers are encouraged to contact the Kaua'i Historical Society for more information or to schedule an appointment for research.

Records donated by the Mokihana Club of Kauai, 1996.
Accession Number 1996.025. Processed by Barbara M. Robeson, 1997.

II. HISTORY OF THE MOKIHANA CLUB ("A Brief Sketch," undated and prepared by the Mokihana Club)

"In 1903, the first Lihue Public Hall was built, and a group of enthusiastic and resourceful young women assumed the debt of \$1,400. Through cooperation and hard work, they raised the money in five months and felt a tremendous sense of satisfaction. They were convinced of the need on Kauai for a group who would be a force for social and cultural stimulation, and one which would undertake civic development and improvement. On November 5, 1905, twenty-six young women - under the leadership of Dora Isenberg - met at Papalinaloa (the present Nawiliwili) and formed the Mokihana Club.

"At the first regular meeting held on November 15, Elsie Wilcox was elected president; Mrs. Sweetser, Vice President; Mrs. Carter, secretary; and Kate Christian, treasurer. Meetings were to be held on the first Wednesday of each month at 3:00 p.m., and dues were set at \$1.00 per year.

"The first civic project undertaken was to pioneer for a public library, and the Mokihana Club committee shared in establishing the Kauai Library Association. As membership grew, the Club developed a new interest: a garden club and a beautification program. This group was responsible for much of the roadside and park planting that exists today. Eventually it developed into the Outdoor Circle in 1975.

"In 1916, the membership of the Club became aware of the pressing need for health services, and appointed Mabel Wilcox, a registered nurse, as chairman of the Health Committee. Miss Mabel hired the first public health nurse, making possible the services of the Territorial Board of Health. By securing the cooperation of the plantation owners, the project grew into the Public Health Nursing Program of the Department of Health.

"In 1955, the Mokihana Club sponsored the first performance of the Honolulu Symphony Orchestra on Kauai. In the ensuing years the Symphony introduced Island students to music through concerts and classroom visits by orchestra members. In 1972, the sponsorship of these performances was taken over by the newly formed Kauai Concert Association. Still interested in helping young people possessing musical talent, the Mokihana Club established an annual music scholarship which is awarded to a qualifying high school graduate wishing to pursue musical studies.

"Today membership in Mokihana Club is open to all interested women. Meetings are held on the first Wednesday of each month at 10:00 a.m. at the Parish Hall of the Lihue United Church. Dues are \$20.00 and cover the period from October through June. Committees include Aloha, Beautification, Decorations, Fashion Show, Historian, Hostess, House, Membership, Music, Program and Publicity.

"The history of the Mokihana Club reflects the concern, dedication, and pride in accomplishment of its members, and a desire to demonstrate love for this Garden Island by service to the community." Today, the Club strives to carry on in the same tradition and dedication of its founders.

Two excellent publications chronicle the history of the organization; Alice Wedemeyer's book covers the time frame of 1905 - 1980, while Joan Mills's history continues through 1991. Researchers will find both publications invaluable as they provide a detailed overview of the Mokihana Club's history, activities, projects and programs.

III. SCOPE AND CONTENT

The Mokihana Club records are arranged in eight series. Series titles are listed in **BOLD CAPITAL LETTERS**. Subseries titles are listed in **bold lower case letters**. Files are generally arranged alphabetically within each series and subseries, then arranged chronologically. Overall, the records in this manuscript collection are in good condition. Records in fair or poor condition have been noted.

1. **ADMINISTRATIVE and OFFICIAL DOCUMENTS RECORDS**

The **ADMINISTRATIVE and OFFICIAL DOCUMENTS RECORDS** series contains one folder of **Annual Reports** (Club reports for 1940-1943, 1957-1948, 1971-1972 and Corresponding Secretary's reports for 1963-1964). One folder contains typescript lists of the Duties of **Officers** and is incomplete. Complete Duties of Directors and Committees may be found in the Club By-Laws. There are listings of **Board of Directors and Committee Chairs**, 1924 - 1996 (incomplete), "Special Committees" (1949-1950) such as Kauai United Council, General Federation of Women's Clubs (a national organization to foster public opinion about world needs), Community Chest Representative, and Adopt an Orphan. Also, represented are a Library Exhibits Committee (1950-1951), Baby Sitting (1957-1958) and Auditor (1960). In the 1990s, Fashion Show, Aloha, Special Events, Decoration, and Fundraising were added.

Folders containing the **Charter of Incorporation** (February 2, 1967) and **Constitution and By-Laws** (1906 - 1976) with revisions are included in this series.

Three folders contain **Historical Information** about the Club. **The Story of the Mokihana Club of Kauai** (1987) by Alice Wedemeyer, Joan Mills' history, "**Reflections**" (1996), the small pamphlet, "**The Mokihana Club, A Sketch**" (c. 1930) and a "Sketch" with handwritten additions and changes. There are handwritten and typewritten brief histories of the Club. Also included are several handwritten notes about the Club history. One folder contains **Logo, Letterhead and Artwork**.

The **President's Records** contain lists of past Presidents and correspondence. Copies of **President's Reports** are incomplete, and cover the years 1934 -1952 only.

Names of Members, Charter Members and Past Presidents, Officers, Standing Committees, President's Report, Programs, Treasurer's Report and Constitution are contained in Mokihana Club **Yearbooks** for years 1928 - 1937, and 1987 - 1995. In 1937, the yearbook format was changed to "mimeographed sheets containing lists of committees and other necessary information." One folder in this series contains records of **Membership in Other Organizations**. Yearbooks are in fair to good condition. Where necessary, records have been interfiled with acid-free paper.

Minutes of Meetings (1905-1996) fill two archival boxes. Early records in this subseries (**1905 - 1925**) are in poor to fair condition and have some insect damage. There is a handwritten **Summary** of the minutes from November 1905 - November 1927. These Summary minutes pay particular attention to projects and programs. There are three **Minute Books** (1905 - 1915, 1915 - 1919, and September 1919 - April 30, 1924). All are handwritten. The 1905 - 1915 Minute Book contains a 1905 copy of *The Garden Island* newspaper with a note "only copy known." The third Minute Book contains not only Minutes of Club meetings, but has pasted into it, newspaper clippings, musical programs, and typewritten pages. Missing are minutes for April 1940 through March 1941 and September 1941 through June 1950.

Beginning with the May 7, 1924, and ending with the 1996 records, minutes are handwritten, typed, and are not bound. Multiple punched holes indicate that the minutes were contained in at least two different three ring binders. Board of Directors (sometimes called the Executive Board) and General Membership meeting minutes are interfiled. Beginning in 1959, minutes of General Membership ("Regular") meetings are filed separately from Board minutes.

2. COMMITTEE RECORDS

Included in the **COMMITTEE RECORDS** series are the records of various committees of the Mokihana Club. Over the years, Committees were added, became inactive, or their names were changed or modified. New Committees could be appointed by the President as needed. The 1921 By-Laws list ten committees, while the 1953 By-Laws identify thirteen.

Beautification Committee

Also called Garden Club Committee, Outdoor Improvement Committee and/or Village Improvement Committee. Researchers should refer to all folders. The **Beautification Committee** worked closely with the Outdoor Circle of Oahu, which consequently led to the formation of the Kauai Outdoor Circle. The Club lobbied to remove the *lua* (bathroom) at *Opaekaa* Falls State Park. It took a leading role in island beautification in the 1960s, voted against the proposal to make Kauai a National Park, and urged support and approval of the County of Kauai Comprehensive Zoning Ordinance.

A small scrapbook (1961-1969) contains letters about the Club's participation in the County Beautification Committee and its lobbying efforts to have the *lua* removed from the Wailua State Park. One folder (1973-1981) holds records of the organization's activities to have a County Exceptional Tree Ordinance adopted, and correspondence about Arbor Day and activities with State Division of Forestry.

Community Entertainment Committee

The **Community Entertainment Committee** was responsible for the planning of all entertainment given under the auspices of the Club. Until about the 1940s, this consisted primarily of Christmas activities - the Community Christmas tableaux held for the enjoyment of the public at the Lihue Armory, the delivery of Christmas trees to schools, and candy to school children for example. Included in the Community Entertainment Reports and "Old Record Book" (1923 - 1937) are lists of supplies purchased for the programs, number of students attending, detailed accounting of musicians, props, songs, costumes, supplies, lighting and "all particulars of the costs and collections" for the tableaux. Mokihana Club members were frequently participants in the tableaux. Lectures and plays were also presented under the guidance of this committee.

Community Education Committee

The **Community Education Committee** was formed to take an active interest in the betterment of educational conditions existing in the community. A 1925 annual committee report mentions developing a League of Women Voters on Kauai, but notes that the Club would "let our successors undertake that project." This committee later became the Social Service Committee. A 1966 Community Service report notes that the "Club has been inactive." It is possible that members felt that other organizations were filling the educational needs of the community.

Fashion Show Committee

The purpose of the **Fashion Show Committee** was to raise money for Club activities - primarily the annual Music Scholarship. This folder contains reports, annual Fashion Show programs, narratives for the Show, lists of models and fashions worn, menus, banquet agreements and other correspondence. The Fashion Show was usually a luncheon event.

Fundraising Committee

Beginning in 1995, the **Fundraising Committee** sponsored a new event - a Western Party. This featured a silent auction, a list of whose auction items are included in the folder.

Garden Club Committee

The **Garden Club** was one of the early committees whose function was to encourage the development of gardens. This folder contains reports of meetings discussing the care of plants and flowers, instructional meetings on house plants, lilies, gladiolus, shrubs and plant diseases (1932), plant sales, cactus, potted plants, hibiscus and guest speakers (1935), participation in 1939 Kauai County Fair Flower Show, planting of four courtyards of the new nurses' home built in connection with Wilcox Hospital, Lihue Rose Garden (1941) and other valuable contributions to the island through Mokihana Club plantings and beautification projects.

Historian

The responsibility of the **Historian** is to maintain and document the history of the Club. Included in this folder is a memo noting the President's request to get some order to the materials (Club records) stored in the Kauai Museum, describing the state of the records at that time (1971).

Hostess Committee

Members of the **Hostess Committee** are responsible for the hostess service at regular Club meetings. Two guest books in this subseries (1964-1977 and October 1978 - May 1990) contain signatures of visitors at Club meetings. During the 1940s - 1961 period, records include lists of the hostesses for each Club regular meeting. During some years, babysitting service was provided. An inventory of cups and saucers donated by Mrs. Hebert and sold at a Wine and Cheese Party Silent Auction (1978), sign up sheets for refreshments (**1984-1988**, 1994), Duties of Hostess (1984, 1993), Hostess Committee financial reports for 1987-1989, 1991-1992, are also included. This committee sponsored the annual Christmas Party for members and there is paperwork and receipts relating thereto.

Humane Society Committee

These records of the Humane Society cover the period 1921 - 1932. They are included in the Mokihana Club records because in 1934, the Humane Society was discontinued and the Club was asked to take over the details of the Society, possibly at the suggestion of Mokihana Club members who were also members of the Humane Society. The records include members and dues. Also included is a letter dated December 21, 1940 from Midge Kuhns to the Bank of Hawaii stating that she was in possession of "Excerpts from the minutes of the meetings of the Kauai Humane Society and of the Mokihana Club."

Membership Committee

It was the responsibility of the **Membership Committee** to have charge of all business pertaining to the admission of new members, and to send a notice to new members notifying them of their admission into the Club. The earliest records in this sub-series are a small leather-bound record book including members' names, dues paid, and cash received and disbursed. Although there is a handwritten notation on the frontispiece "1910 - 1918", the first entry of twenty-eight names is dated December 6th. and appears to be from 1905. The final entry is dated October 1918 and lists seventy-seven members and their names. The book is in good condition.

One folder contains a three-hole loose-leaf handwritten and typed listing of regular and associate members for years 1925-1928, 1928-1932 and 1932-1934. These are in good condition.

The first separate typewritten listing of members begins with the 1920-1921 years through 1995. This subseries is incomplete, but could be reconstructed from handwritten notations that indicate new and former members. Some include dues paid.

Folders in this subseries contain completed membership application forms (1971 -**1988**, 1993), correspondence of miscellaneous material, thank you's, and membership chair notes. Also included are reports of the Membership chair for dates 1924-1929, 1931, 1933-1935, 1937-1938, 1945-1947, 1965, 1973, 1975-1980, **1983** - 1990.

There are two folders containing copies of letters of acceptance to the Club (1971 - 1977), letters of resignation (1944 - 1989) and one folder containing a few completed volunteer forms for the **1976-1980** period.

Music Committee

Early By-Laws indicate that the purpose of the Music **Committee** was to provide music for the meetings of the Club. Through the years this purpose was expanded to include sponsoring music for the community. The records in this subseries date from 1923 through 1996. These folders contain information about the Music Memory Contest conducted in the schools, the use and history of the Mokihana Club grand piano, Club sponsored musical programs and concerts, Music Scholarship awards, and bringing of the Honolulu Symphony to Kauai.

The Music Memory Contest records include programs, and how the contest was conducted. Records of musical programs are from 1930s - 1940s, and 1960s through 1990. Also included is information on three miscellaneous programs: "Light Up the Sky"(1949), "Mary-Mary" (1965), and "Amahl and the Night Visitors" (1987).

Records of Scholarship applicants and awards are covered for 1970-1994. Symphony records include correspondence (1961-1972), and financial reports about transportation, housing, ticket sales, and attendance (1956-1972), and the first visit of the Honolulu Symphony to the new Kauai War Memorial Convention Hall (1964).

Nominating Committee

It was the responsibility of the **Nominating Committee** to present each June, names of officers to be voted upon for the following year. Records in this folder cover 1925 through 1995, and are incomplete.

Outdoor Circle Committee

This committee was apparently an ad hoc committee whose purpose was to work on specific beautification projects. The material describes the planting of coconut palms at the Kauai High School near the bluff, replacing trees at the Public Cemetery and the City of Refuge and *Heiau* of the Rising Sun, Polihau Park, and along the road to the Lihue Mill.

Pan Pacific "Peace" Committee

The Pan-Pacific Union was an organization directed by representatives of all Pacific races, co-operating with Chambers of Commerce, scientific organizations, Boards of Education and "kindred bodies working for the advancement of Pacific interests." Correspondence and agenda (1924 - 1926) relating to the Club's participation in the Pan-Pacific Union and Woman's Conference are included in this file. This committee also donated prize money to winners of a student essay contest sponsored by the Department of Public Instruction. Five of the eight winning essays are included.

Program Committee

The **Program Committee** was responsible for planning and putting on programs for the monthly meetings. The first folder in this subseries contains committee correspondence, and includes a letter from

Anne Morrow Lindbergh concerning the possibility of her presenting a program for the Club's 75th anniversary. Her letter of regret is included.

Annual committee reports in the second folder list speakers, talks, programs and topics. Mrs. Edith Rice Plews gave a particularly detailed list of activities in her 1931-1932 report. Other activities of the Club between 1923 and 1985 were a talk by Ethel Damon on her book Koamalu, a program on Hawaiian quilts with over 100 exhibited (1932-1933), piano recitals, lectures by Thornton Wilder and Upton Close were also sponsored (1933-1934), "Hawaiian Artifacts", "The Orient Today" by Dr. Brewer Eddy, Professor Henry Judd on "The Society Islands", Dr. Jaggar on volcanic activity (1937), Dr. Peter Buck on "Hawaiian Culture", and Dr. Kalidas Nag, University of Calcutta, on "Modern Leaders in India - Tagore and Gandhi", a children's music program (1939), a xylophone solo, lecture on India, and puppet show (1940), a talk on international affairs, American folk music, and movie on the Board of Health Nurses (1941), Miss Helen Burton speaking of her experiences as a POW in China and Japan, a talk on wartime living in England, Mrs. Elena Ashton speaking about her experiences with the guerrillas in the Philippine Islands, and a radio play on KTOH (1946), a talk by a psychiatrist on child guidance, and one on life in the Soviet Union (1947), concerts, gardening and home tours, family planning, speakers from the East-West Center (1965), reading of the libretto for "Tosca" (1968), and talks on estate planning, archaeology, hula, movie making, organ transplants and Kauai Hospice (1972 - 1985) --- to name a few. There are no copies of the programs included in these records.

Publicity Committee

The **Publicity Committee** was responsible for press releases and publicity about the Club and its' activities. Included are messages from Governor George Ariyoshi and the Kauai County Council on the Mokihana Club's 75th anniversary, and from Governor Ben Cayetano and Mayor Maryanne Kusaka on the 90th anniversary.

This folder also holds dated and undated newspaper clippings (cut from a previous scrapbook, and some articles are destroyed), correspondence, press releases, committee reports and a publicity record book (1980-1991). Some of the clippings date from the 1930-1940 period with the rest from the 1980s and 1990s. Researchers may also refer to the scrapbooks for additional Publicity Committee material.

Public Health Committee (aka Nurse's Committee)

The **Public Health Committee** was established in October 1916 for the purpose of securing a district nurse under the chairmanship of Miss Mabel Wilcox and "was immediately successful in fulfilling that need." The Committee raised funds for a nurse's salary and provided her with lodging and a car. A list of rules included a salary of \$100 per month, and an auto plus \$25 per month for auto expenses. Also in the subseries are nursing reports, working hours and other duties and guidelines for the district nurse. Responsibilities included pre-natal care, well-baby clinics, nutrition guidance, and dental checks.

This series contains letters related to finding a public health nurse, the apportionment of her salary by Lihue Plantation, Grove Farm Co., Ltd, and Wm. Hyde Rice Co. Also included are monthly and annual reports by the District Nurse which includes statistics on health care in the plantation camps and public schools. Of particular interest is a November 1920 survey of Alapaka Camp, Hanamaulu, by the District Nurse containing statistics of ethnic groups including ages, and conditions of housing.

Public Health Committee records for 1917 include hand and typewritten correspondence relating to the search for a district health nurse (Instructive Visiting Nurse Society, The National Organization for Public Health Nursing), lists of necessities for the district health nurse (desk, files, automobile, cot, sheets, etc.) letters from prospective nurses seeking the position, correspondence with Palama Settlement about supplies needed, and "Rules for District Nurse Employed by Mokihana Club".

Records for 1918 include the expansion of public health services to include dental health, correspondence with Board of Health requesting a portion of the Legislative appropriation to be used for dental care for school children, and offering the assistance of the (Mokihana) public health nurse, correspondence about nurse's responsibilities and arrangement with Lihue Plantation to pay some of her expenses.

In the 1919 -1922 records, there are typewritten reports by district health nurse containing reports on living conditions, listing of schools and camps visited with number of cases seen at each, number and types of illnesses, and vaccination and annual reports in a statistical form from Nurses Vera Marston and Sarah Wanda Cheek.

For 1923 through 1925, Nurses Cheek and Kathleen M. Leahy continued to report on the public health nurse statistics. There are also reports on the sharing and segregation of the nurse's expenses with Lihue Plantation, Grove Farm Co, and Wm. Hyde Rice Co. Detailed nurse's reports end with the April 1925 report. There are no further reports until April 1926, but from then on, there are only annual dental reports for 1926-1928 prepared by Nurse Christine A. Duren.

The records of the Committee 1933-1965 are incomplete, with Committee reports in 1933, 1937 and an undated "Cases for Observation" report. Correspondence in the 1940s consists of letters from the Kauai Tuberculosis Association, American Red Cross, Department of Health, Kauai Nutrition Committee, letters from Legislators regarding nutrition, American Cancer Society, and the Kauai County Nurse's Association.

Relief Committee

The purpose of this committee appears to have been a one time effort (1919 - 1920) to supply clothing to families in real need. There is one report only.

Resolutions Committee

Handwritten letters to Edith Rice, urging the Club to back President Coolidge in his effort to establish a permanent International Court of Justice are included in the **Resolutions Committee** subseries. This appears to have been an ad hoc committee.

Social Service Committee

Records in this folder are handwritten and typewritten and include 1925-1929, 1936-1940, and 1948 dates. The records describe the services provided to Mahelona and Lihue (Wilcox) Hospitals and to Kaiakea Preventorium (Easter eggs, lei on May Day, Christmas wreaths, concerts and plays by children, vaudeville acts, puppeteers, and pianists). This committee also supervised the annual Christmas tableaux at the Lihue Armory.

Study Club Committee

The purpose of the **Study Club Committee** was to form reading and study groups within the Club membership. Among some of the committee's activities were Yates, Lord Dunsay, and Shakespeare plays starring members, presentations and readings of dramas, Gilbert and Sullivan musicals, poetry readings, a study of composers, talks on current events and international relations, travel, and book reviews. These records (1923-1946) contain reports and correspondence, and are both hand and typewritten.

Village Improvement Committee (aka Island Improvement)

Covering the period of 1923 - 1939, these records describe the committee and Club activities to beautify the island. Some of those activities include: planting 200 trees at the Lihue **Grammar** School, and

planting trees at the Library, Lydgate Park, and the High School. Also mentioned are the Club's campaigns against tobacco signs and billboards.

3. CORRESPONDENCE

This series includes incoming and outgoing **CORRESPONDENCE** between the Mokihana Club and members of the community regarding programs, fundraising activities, service projects, concerts and plays, beautification projects and civic planning concerns. Also included is correspondence with YMCA, YWCA, Department of Public Welfare, Honolulu Community Theater (**1944-1945**), United Kauai Council, Kauai Tuberculosis Association, U.S. Department of Agriculture, Territory of Hawaii Public **Library** Association, Kauai Chamber of Commerce (**1946-1948**), March of Dimes, Concerts, Programs (1960-1964), Kauai County officials, Outdoor Circle (1972-1973), University of Hawaii - Kauai Community College (1974).

4. FINANCIAL RECORDS

FINANCIAL RECORDS in the series span the period of 1905 through 1996, with gaps. Records are both handwritten and typed, and are contained in five archival boxes. The records are generally in good condition with the exception of records from 1905 to about 1930 which are fragile and have some insect damage.

The first box contains **Audit** records (1927, 1968, 1994, 1995). Other audits are noted on annual Treasurer's Reports. Included are **Budgets** (1969, 1970, 1980, 1981 and 1989), records of the "**Amahl and the Night Visitors**" **Account** (1987-1988), First Hawaiian **Bank Statements (1980-1990, incomplete)**. The second box contains **Cash Books** (June 1919 - June 1922, October 1919 - December 1923, January 1924 - June 1931, and 1945 - 1966), **Ledger** (May 1966 - June **1985**), **Finance Committee Reports (1991-1995)**, **Correspondence** (1936, 1987, 1989), **Check Registers** (October 1917 - May 1928, August 19, **1985** - July 1992), **Liability Insurance (1965, 1969)**, and **Finance Committee Reports (1919, 1940, 1969, 1970, 1973)** and **Nurse's Fund** (1925).

In the third box is the **Passbook for Lihue Hall I** (1903-1914), **Passbook (1924 -1929)**, **Savings Account- First Hawaiian Bank** (September 1982 - April 1983), **Savings Account - First National Bank** (April 1965 - June 1966), **Savings Account - Honfed (1988)**, **Closed Checking and Savings Accounts, IRS** (1966 - 78) including Form 990, 1099's and Federal Tax Return forms, **Treasurer's Reports** (1918 - 1949, incomplete, and 1954 - 1996).

In the fourth box are **Receipts and Invoices** (1905 - 1923). These include Nurse's monthly bill and expenses, materials for repair to Lihue Hall, piano repairs, taxes on the Lihue Hall, Kauai Garage repairs to Nurse's car, expenditures at Lihue Store, Tip Top Restaurant, and for printing of programs and tickets. Of note is a September 14, 1923 invoice for the purchase of a "Superior Chevrolet Touring Car, \$795.00" presumably for the public health nurse.

The last box in this series contains receipts and invoices for **1924-1985**. From the 1960s on, there are fewer receipts and invoices.

5. LEGAL RECORDS

Contained in the **LEGAL RECORDS** are the following folders: **Contract to Use Lihue United Church Parish Hall**(1993), **State of Hawaii Department of Commerce and Consumer Affairs, Business Registration Forms (1969-1983, 1985, 1989)**, **Inventory of Items Owned** (Undated list of "Possessions", undated list of contents of Mokihana wooden chest, August 1989 inventory of contents of

wooden chest, October 1990 inventory of Mokihana Club dishes), **Contract with Alice Wedemeyer and Book Sales Records (3-18-1988)**, **IRS** (Exemption declarations 1940, 1978-79, 1984, 1987), **Lihue Hall Ownership** (1902 - 1934 including contents and furnishings), **Lihue Hall Co. Taxes and Corporate Records** (records from 1902-1922 include property assessment and tax records, capital stock tax records, and the May 27, 1902 contract for construction of the Lihue Hall by Dickey & Newcomb, Architects). The final folder contains the **Fire Insurance Policy** for the Hall (1904-1911, 1913-1920, 1923, 1926).

6. NEWSLETTERS

The first newsletters in this series begin with a March 4, 1964 issue. **Newsletters** contain minutes of Board and General membership meetings, names of new members, upcoming programs, committee reports and other announcements. Subseries folders include **1964 - 1969, 1970 - 1979, 1980 - 1989 and 1990-1994**. There are no newsletters published during the July, August and September, when the Club is inactive.

7. PHOTOGRAPHS

This archival box contains a small number of miscellaneous photographs, 1950s - 1980s, both identified and unidentified. Where possible, photos were placed in mylar sleeves.

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8. SCRAPBOOKS

Scrapbook #1. Covering the period of 1907-1968, it includes articles on Club programs, speakers, lectures, and newspaper clippings. The scrapbook is in fair condition. When some of the enclosed articles were previously cut from an earlier scrapbook, the reverse side of the original **page** was destroyed. Contents have been pasted onto the pages. Also pasted into the scrapbook are Nominating Committee reports and lists of officers. Where not glued, copies were placed in scrapbook and originals in appropriate folder.

Scrapbook #2. Dates from 1968 through 1983, and is in fair condition. Newspaper articles, programs, projects, speakers, club news, and reports and publicity on committee projects have been pasted into the scrapbook.

Scrapbook #3. This scrapbook contains the Symphony records for 1957-1972 and Symphony Programs for 1960 - 1971. The condition of the scrapbook is fair due to **tape** and glue being used. Contained are clippings, programs and publicity about symphony visits, and other Mokihana Club sponsored programs.

Scrapbook #4. This scrapbook contains some records of the Beautification Committee from 1974 - 1975. The condition is fair. Contents include correspondence, newspaper articles, lobbying efforts, and letters to County Council relating to the Rice Street Banyan Tree. Also, present is a record of the establishment of Exceptional Tree Ordinance including letters of support from State government officials (Governor George Ariyoshi and U.S. Senator Hiram Fong).

Scrapbook #5. Covering the period of 1987 - 1991, this scrapbook is titled, General Scrapbook, and contains Club publicity of the "Amahl and the Night Visitors "program, recitals, newsletters, Board meeting minutes, and thank you notes.

Scrapbook #6. This scrapbook continues Scrapbook #5 and covers the dates **1991-1995**.

Scrapbook #7. This is a photo album for the period June 1988 - 1989. The contents are color prints, and are unidentified Mokihana Club events and people.

IV. CONTAINER LIST

Box Folder

1. **ADMINISTRATIVE AND OFFICIAL DOCUMENTS RECORDS**
 - 1.1 1 Annual **Reports, 1940-1943, 1947-1948**, 1971-1972
 - 2 Duties of Officers + Committee Chairs + Membership Commitment, Procedures, 1996-97-98-2000
 - 3 Board of Directors and Committee Chair Lists, 1924-2000-2001-2002-2003
 - 4 Charter of Incorporation, February 2, 1967
 - 5 Constitution and By Laws with revisions, **1906-1976**, 1998-9, 2002
 - Historical Information
 - 6 The Story of the Mokihana Club of Kauai (1987) by Alice Wedemeyer
 - 7 "Reflections" (1996) by Joan Mills
 - 8 "The Mokihana Club - A Sketch" (c. 1930)
 - 9 Logo, Letterhead, Artwork
 - 10 Articles of Incorporation as non-profit
 - 1.2 1 Membership in other Organizations
 - 2 President's Records 1999-2000, 1996 – 2000 -2000 - 2003
 - 3 President's Reports, 1934-1952 (incomplete) 1997-2000-2001-02-03
 - 4 Yearbooks, 1928-1937
 - 5 Yearbooks, 1987-1995 -95-96-97-98-99-2000-01-02-03
 - Minutes
 - 1.3 1 Summaries, November 1905 - November 1927
 - 2 Minute Book, 1905-1915 with 1905 The Garden Island
 - 3 Minute Book, 1915-1919
 - 4 Minute Book, September 1919 - April 30, 1924
 - 5 May 7, 1924 - December 1925
 - 6 1926-1927
 - 1.4 1 1928-1929
 - 2 1930
 - 3 1931-1932
 - 4 1933-1935
 - 5 1936-1939
 - 6 January - March 1940, April 23, 1941 - June 4, 1941
 - 7 September 28, 1950 - December 3, 1952
 - 8 1953-1954
 - 1.5 1 1955-1957
 - 2 1958-1959
 - 3 1960-1962
 - 4 1963-1965
 - 5 1966-1969
 - 6 January 1970 - May 1971, May 1975 - December 1979
 - 7 1980-1984 (incomplete)
 - 8 1985-1989
 - 1.6 1 1990-1996 (incomplete)
 - 2 Sept. 11, 1996 – June 1998 – Dec. 1999
 - 3 Jan. 2000 – 2001 – 2002 – May 2003
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 - Beautification also 210 Deactivated
 - 2.1 1 1929-1958
 - 2 Scrapbook, 1961-1969
 - 3 1973-1981
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5 4 Christmas, 1916, 1927,1938, 1942, 1949, 1992, 1997, 1999, 2000
5 "Old Record Book" for Community Christmas, 1923-1937
6 Reports, 1924, 1927-1928, 1930-1934, 1990-1991 ,Com.Entertainment
7 Community Education, 1925
8 Community Service, 1966 Gateway Project 2002
9 Fashion Show-1975-1994
10 Beautification 1996-1999, Lydgate Park; Fish Sign deactivated 1999; a Fish
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2.2 1 Fundraising, 1995 – 97 - 98 – 2000 - 2001
2 Garden Club, 1935-1942 (i n c o m p l e t e)
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4 Guest Book, 1964-1977
5 Guest Book, October 1978 - May 1990
6 1940s, 1961, 1978
7 1994 Humane Society, 1921-1932, 1940, 1950
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2.4 1 Applications, 1971-1979
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2.5 1 Handwritten listing, 1905-1970
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- 2 Budgets 1969-1970, 1980-1981, 1987
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- 4.2 1 June 1919 - June 1922
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- 4 1945 -1966
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- 12 Nurse's Fund, 1925
- 4.3 1 Passbook: Lihue Hall, 1903 - 1914
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- 9 1905 - 1949 (incomplete)
- 10 1954 - 1969
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- 4.4 1 1905 - 1915
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- 5.1 1 Contract to Use Lihue United Church Parish Hall, 1993;1997-2000–2002-2003
- 2 State of Hawaii, Department of Commerce and Consumer Affairs, Business Registration, 1969-1983, 1985, 1989.
- 3 Inventory of Items Owned by Club (undated, 1989, 1990)
- 4 Contract with Alice Wedemeyer and Book Sales Records (1988)
- 5 IRS: Correspondence and Tax Exemption Declaration 1940, 1978-1979, 1984, 1987
- 6 Lihue Hall: Ownership, 1902-1934
- 7 Lihue Hall: Taxes, Property Taxes, Construction Contract 1902-1922
- 8 Fire Insurance Policy, 1904-1911, 1913-1920, 1923, 1926
- 9 IRS 501c3 Application Process + Completion 2002

- 6. **NEWSLETTERS**
- 6.1 1 1964- 1969
- 2 1970s
- 3 1980s
- 4 1990-1996-1998-1999
- 5 June 1996 - June 2000 – 2001 – 2002 - 2003

- 7. **PHOTOGRAPHS**
- 7.1 Miscellaneous photographs 1950s – 1980s

- 8 **SCRAPBOOKS**
- 8.1 1 General 1907 - 1968
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- 8.2 1 Symphony 1957 - 1972
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- 8.3 1 #5 General 1987 - 1991
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- 8.3.4 1 General June 1995 – May 2000